

**Crestline Sanitation District  
Board of Directors Regular Meeting Minutes  
P.O. Box 3395  
Crestline, CA 92325-3395  
(909) 338- 1751**

**Date/Time: February 12, 2026 – 3:00 p.m.  
Place: Crestline Sanitation District Office  
24516 Lake Drive, Crestline, CA 92325**

**Call to Order**

The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

**Board of Directors Present:**

Matthew Philippe, Chairman  
Mike Harris, Vice Chairman  
Sherri Fairbanks, Director  
Ken Nelsen, Director  
Niki Wiessner, Director

**Crestline Sanitation District Employees Present:**

Dawn Grantham, General Manager  
Brandon Ricksecker, Operations Manager  
Jeanette Nelsen, Fiscal Asst., Recording Secretary

**Others Present via Zoom:**

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy  
Brad Welebir, Financial Consultant; R.A.M.S

**Approval of Agenda**

Director Harris motioned to approve the Agenda. Director Fairbanks seconded.  
AYES: Directors; Philippe, Harris, Fairbanks, Nelsen, Wiessner  
NOES: None ABSTAIN: None ABSENT: None

**Approval of Consent Calendar**

Director Harris motioned to approve the Consent Calendar. Director Nelsen seconded.  
AYES: Directors; Philippe, Harris, Fairbanks, Nelsen, Wiessner  
NOES: None ABSTAIN: None ABSENT: None

**Public Comment\***

None

**Old Business**

*Item 3* – Due to new the Brown Act Update 2026, resulting in many new requirements, Legal Counsel Kennedy presented a strike out version of Ordinance No. 2025-1 that was discussed and accepted, resulting in Ordinance 2026-1. Director Nelsen motioned to adopt Ordinance No. 2026-1. Director Fairbanks seconded.

AYES: Directors; Philippe, Harris, Fairbanks, Nelsen, Wiessner  
NOES: None ABSTAIN: None ABSENT: None

**Item 4** – Dawn Grantham and Brandon Ricksecker presented a Pumped Waste Permit Fee Report for Holding Tanks. Discussion was on what the costs are to treat waste from a Holding Tank versus a Septic Tank and what would be a reasonable fee to charge the pumped waste contractors/haulers. Currently the Permit Fee is the same for both Tanks. Director Nelsen motioned for the Board to reduce the fee for holding tanks, due to the overall cost, to a flat fee of \$35, with a second from Director Wiessner.

AYES: Directors; Philippe, Harris, Fairbanks, Nelsen, Wiessner

NOES: None ABSTAIN: None ABSENT: None

#### **New Business**

**Item 5** – Recommendations for Nominees for LAFCO Board of Directors was presented to the Board. No action was taken.

**Item 6** – Dawn Grantham recommended that the Board discuss the implementation of a Residential Lateral Program. This program would require homeowners have their private laterals certified prior to the close of Escrow. The District would contact real estate agents when a home goes on the market, prior to the close of escrow, and inform them that the building's sewer lateral will be required to be inspected and then certified by the District. The certification would have an expiration date, possibly ten years. The Board requested that Staff investigate what the cost to televise the private laterals would be, as well as what the potential cost to run new pipes would be for the home owner. The Board also presented the idea for the District to take responsibility for all laterals that cross a creek. After discussion the Board asked for a draft Ordinance and cost report to be brought for the April or May Board Meeting.

#### **Financial Consultant Report**

**Item 7** – Financial Report for January 2026 was presented by Brad Welebir.

#### **Legal Counsel Report**

**Item 8** – None

#### **Houston Creek Waste Water Treatment Plant Construction Progress Report**

**Item 9**– General Manager Grantham provided the Board with a construction progress report and financial update.

#### **Manager Report**

**Item 10** – Report was presented by General Manager Grantham.

#### **Operations Manager Report**

**Item 11** - Report was presented by Operations Manager Ricksecker.

#### **Recess to Closed Session**

The Board, Legal Counsel, and Management recessed to closed session at 4:32 p.m.

#### **Reconvene to Open Session**

The Board, Legal Counsel, and Management reconvened to open session at 5:30 p.m.

#### **Announcement of Reportable Closed Session Actions**

None

**Directors Comments**

- \* Director Wiessner stated it was good to see everyone.
- \* Director Fairbanks emphasized her appreciation for all the work and looks forward to seeing the system up and running.
- \* Director Philippe exclaimed that he would not be available to the March board meeting.
- \* Director Nelsen attested that nothing is harder than working with ongoing construction at the plant. Gave his blessing and thanks to the staff.

**Future Meetings**

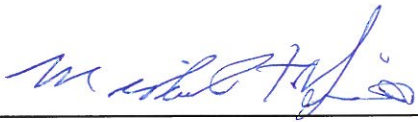
Regular Meeting – March 12, 2026 at 3:00 p.m.

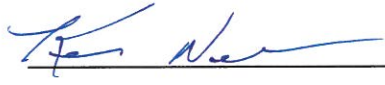
**Future Agenda Items**

Board Officer Elections  
Sewer Laterals Crossing Creeks  
Budget in April

**Adjournment**

Meeting adjourned 5:34 p.m.

APPROVE:  DATE: 3-12-26

ATTEST:  DATE: 3-12-26