

CRESTLINE SANITATION DISTRICT

MEMORANDUM

DATE: 06/11/2026

TO: BOARD OF DIRECTORS
Crestline Sanitation District

FROM: DAWN GRANTHAM
General Manager

SUBJECT: INACTIVE DEBIT ACCOUNTS

A. RECOMMENDATION

Discharge inactive accounts due to foreclosures, bankruptcy, sold (not informed), unknown mailing address, and/or death

B. FISCAL INFORMATION

The total number of accounts to be discharged is two (2), with a total dollar amount of \$676.03

C. DISCHARGE HISTORY

2011 - 287 accounts, \$99,940.37
2012 - 60 accounts, \$12,846.56
2013 - 64 accounts, \$21,484.15
2014 - 34 accounts, \$ 7,208.54
2015 - 13 accounts, \$ 3,588.85
2016 - 8 accounts, \$ 2,707.74
2017 - 10 accounts, \$ 3,510.73
2018 - 16 accounts, \$ 3,394.32
2019 - 11 accounts, \$ 4,254.83
2020 - 11 accounts, \$ 4,398.92
2021 - 16 accounts, \$ 4,159.99
2022 - Grant received, no discharges
2023 - 11 accounts, \$ 4,237.65
2024 - 5 accounts, \$ 1,014.08
2025 - 2 accounts, \$ 488.22

E. ATTACHMENTS

List of accounts recommended for discharge

Accounts to be Written-Off 2026

Account	Balance	Service From	Date Closed	Reason
3344631-2	\$ 406.36	05/01/25	11/13/25	S / RM
3348623-2	\$ 269.67	05/01/25	09/25/25	S / RM

Legend		
	A	Auction
	F	Foreclosure
	S	Sold
	B	Bankruptcy
	RM	Returned Mail
	D	Deceased

TOTAL ACCOUNTS: 2

TOTAL AMOUNT: \$ 676.03

2025 Write Off =	\$ 488.22	(2 accounts)	
2024 Write Off =	\$ 1,014.08	(5 accounts)	
2023 Write Off =	\$ 4,237.65	(11 Accounts)	
2022 Write Off =	\$ -	(0 Accounts)	Grant Received
2021 Write Off =	\$ 4,159.99	(16 Accounts)	
2020 Write Off =	\$ 4,398.92	(11 Accounts)	
2019 Write Off =	\$ 4,254.83	(11 Accounts)	
2018 Write Off =	\$ 3,394.32	(16 Accounts)	
2017 Write Off =	\$ 3,510.73	(10 Accounts)	
2016 Write Off =	\$ 2,707.74	(8 Accounts)	
2015 Write Off =	\$ 3,588.85	(13 Accounts)	
2014 Write Off =	\$ 7,208.54	(34 Accounts)	
2013 Write Off =	\$ 21,484.15	(64 Accounts)	
2012 Write Off =	\$ 12,846.56	(60 Accounts)	
2011 Write Off =	\$ 99,940.37	(287 Accounts)	