

**Crestline Sanitation District
Board of Directors Regular Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

**Date/Time: September 10, 2026 – 3:00 p.m.
Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325**

Call to Order

The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Board of Directors Present:

Matthew Philippe, Chairman
Niki Wiessner, Vice Chairman
Sherri Fairbanks, Director
Mike Harris, Director
Raquel Comstock, Director

Crestline Sanitation District Employees Present:

Dawn Grantham, General Manager
Brandon Ricksecker, Operations Manager
Jeanette Nelsen, Fiscal Asst., Recording Secretary

Others Present via Zoom:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy (arrived at 3:40 p.m.)
Brad Welebir, Financial Consultant; R.A.M.S

Approval of Agenda

Prior to the approval of the agenda, Chairman Philippe requested an amendment to the agenda by adding an item following Item 5, Regarding possible approval for engineering report from Webb on the Cleghorn Wastewater Treatment Plant. Director Fairbanks motioned to approve the Agenda with the amendment. Director Wiessner seconded.

AYES: Directors; Philippe, Wiessner, Fairbanks, Harris, Comstock

NOES: None ABSTAIN: None ABSENT: None

Approval of Consent Calendar

Director Harris motioned to approve the Consent Calendar. Director Fairbanks seconded.

AYES: Directors; Philippe, Wiessner, Fairbanks, Harris, Comstock

NOES: None ABSTAIN: None ABSENT: None

Public Comment*

None

New Business

Item 3 – Resolution No. 128 Updating the District’s Conflict of Interest Code to remove Assistant General Manager Position was adopted by a motion from Director Fairbanks and a second by Director Wiessner.

AYES: Directors; Philippe, Wiessner, Fairbanks, Harris, Comstock

NOES: None ABSTAIN: None ABSENT: None

Items 4 – Regarding the purchase of a 1,500-gallon Peroxide Tank for Huston Creek Wastewater Treatment Plant. Director Harris motioned for the Board to approve the purchase of the Peroxide Tank not to exceed \$23,000.00. Director Wiessner seconded.

AYES: Directors; Philippe, Wiessner, Fairbanks, Harris, Comstock

NOES: None ABSTAIN: None ABSENT: None

Items 5 – Regarding the purchase of a 540-gallon Sodium Hypochlorite Tank for Huston Creek Wastewater Treatment Plant. Director Wiessner motioned for the Board to approve the purchase of the Sodium Hypochlorite Tank not to exceed \$16,000.00. Director Fairbanks seconded.

AYES: Directors; Philippe, Wiessner, Fairbanks, Harris, Comstock

NOES: None ABSTAIN: None ABSENT: None

Added Item – Regarding contract with Albert A Webb Associates. State Parks is funding all cost for the Cleghorn Wastewater Treatment Plant Project. The District informed them the cost for the engineering study from Webb, State Parks sent us a check for stated amount. Director Wiessner motioned to approve the agreement between Webb and Crestline Sanitation District for engineering services. Director Fairbanks seconded.

AYES: Directors; Philippe, Wiessner, Fairbanks, Harris, Comstock

NOES: None ABSTAIN: None ABSENT: None

Financial Consultant Report

Item 6 – The Financial Reports August 2026 were presented by Brad Welebir.

Legal Counsel Report

Item 7 – Dawn Grantham informed the Board about the BKK lawsuit settlement, the District was not included in the lawsuit settlement. The case is closed.

Manager Report

Item 8 – Report was presented by General Manager Grantham.

Operations Manager Report

Item 9 - Report was presented by Operations Manager Ricksecker.

Recess to Closed Session

The Board, Legal Counsel, and Management recessed to closed session at 3:41 p.m.

Reconvene to Open Session

The Board, Legal Counsel, and Management reconvened to open session at 4:13 p.m.

Announcement of Reportable Closed Session Actions

None

Directors Comments

- * Director Wiessner complimented Dawn Grantham on all the projects being completed and running a tight ship.
- * Director Fairbanks emphasized her appreciation for the incredible savings and stated she was happy to hear there is continued talks with OES and the District.
- * Director Philippe stated that he is happy that the District is getting ready for El Nino.
- * Director Harris exclaimed that he celebrating being out of the neck brace. He gave kudos to the staff for great service to the public.
- * Director Comstock commented that she is glad the agreement with Hesperia Venture LLC is coming to a closure.

Future Meetings

Regular Meeting – October 8, 2026 at 3:00 p.m.

Future Agenda Items

Huston Creek old Primary Clarifiers
Huston Creek Access Road Replacement
Private Sewer Lateral Program
Collections Televising Software

Adjournment

Meeting adjourned 4:17 p.m.

APPROVE: _____ **DATE:** _____

ATTEST: _____ **DATE:** _____