Crestline Sanitation District
Board of Directors Regular Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751

Date/Time: August 13, 2026 – 3:00 p.m.
Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325

Call to Order
The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Board of Directors Present:
Matthew Philippe, Chairman
Niki Wiessner, Vice Chairman
Sherri Fairbanks, Director
Mike Harris, Director
Raquel Comstock, Director

Crestline Sanitation District Employees Present:
Dawn Grantham, General Manager
Brandon Ricksecker, Operations Manager
Jeanette Nelsen, Fiscal Asst., Recording Secretary

Others Present via Zoom:
Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy
Brad Welebir, Financial Consultant; R.A.M.S

Approval of Agenda
Director Fairbanks motioned to approve the Agenda. Director Wiessner seconded.
AYES: Directors; Philippe, Wiessner, Fairbanks, Harris, Comstock
NOES: None ABSTAIN: None ABSENT: None

Approval of Consent Calendar
Director Harris motioned to approve the Consent Calendar. Director Fairbanks seconded.
AYES: Directors; Philippe, Wiessner, Fairbanks, Harris, Comstock
NOES: None ABSTAIN: None ABSENT: None

Public Comment*
None

New Business
Item 3 – Resolution No. 127 Confirming the Report of Delinquent Sewer User Charges and Providing for Collection on the 2026-27 Tax Roll and Authorizing the Establishment and Continuation of Sewer Standby and Availability Charges for Fiscal Year 2026-27 was adopted with the following votes:
AYES: Directors; Philippe, Wiessner, Fairbanks, Harris, Comstock
NOES: None ABSTAIN: None ABSENT: None

Items 4 – Regarding the purchase of a 2026 Case Backhoe. Director Harris motioned for the Board to approve the purchase of the Case Backhoe. Director Wiessner seconded.
AYES: Directors; Philippe, Wiessner, Fairbanks, Harris, Comstock
NOES: None ABSTAIN: None ABSENT: None

Items 5 – Regarding the purchase of a 2027 International Dump Truck. Director Wiessner motioned for the Board to approve the purchase of the International Dump Turck. Director Harris seconded.
AYES: Directors; Philippe, Wiessner, Fairbanks, Harris, Comstock
NOES: None ABSTAIN: None ABSENT: None

Item 6 – Director Fairbanks motioned for the District to Surplus the 1998 International Dump Truck. Director Harris seconded.
AYES: Directors; Philippe, Wiessner, Fairbanks, Harris, Comstock
NOES: None ABSTAIN: None ABSENT: None

Item 7 – General Manager Grantham present to the board two scenarios for Cleghorn Wastewater Treatment Plant Rehabilitation. One scenario involves installing a package plant. The other scenario involves rehabilitation and refitting the existing process with new updates and equipment. California State Parks will be paying for and make the final decision on which scenario works best for the plant. General Manager will keep the Board informed of the process.

Item 8 – General Manager Grantham provided an update regarding the Huston Creek Wastewater Treatment Plant Road Restoration. As part of Capital Improvement Projects for 2026/27 the project should start in May 2027.

Item 9 – Operations Manager Ricksecker informed the Board that the original Primary Clarifier at Huston Creek Wastewater Treatment Plant had a small leak, due to an old seal. It has caused undermining of the ground under the Clarifier. The clarifier has been taken offline. Director Harris motioned to authorize General Manager Grantham to use emergency funds not to exceed $50,000.00 for an engineering study to determine the best method to repair the damage. Director Fairbanks seconded.
AYES: Directors; Philippe, Wiessner, Fairbanks, Harris, Comstock
NOES: None ABSTAIN: None ABSENT: None

Item 10 – General Manager Grantham presented the Board with a "Right of Entry" letter from San Bernardino County to use the District access road to the Camp Switzerland Sewer Lift Station Project. She recommended rejecting the letter due to language that would hold CSD responsible for any damages from the County. The recommendation included directing Legal Counsel Kennedy to create a "Temporary Use Agreement." The Board discussed a "Cease and Desist" Letter to the county prior to "Temporary Use Agreement" being signed. The General Manager stated she will work with the new Project Manager prior to issuing a "Cease and Desist" letter.

Financial Consultant Report
Item 11 **–** The Financial Reports: Quarterly, June and July 2026 were presented by Brad Welebir.

Legal Counsel Report
Item 12 **–** None

Manager Report
Item 13 – Report was presented by General Manager Grantham.

Operations Manager Report
Item 14 - Report was presented by Operations Manager Ricksecker.

Recess to Closed Session
The Board, Legal Counsel, and Management recessed to closed session at 4:49 p.m.

Reconvene to Open Session
The Board, Legal Counsel, and Management reconvened to open session at 5:05 p.m.

Announcement of Reportable Closed Session Actions
None

Directors Comments
* Director Harris stated that it was good to be back.
* Director Wiessner complimented the staff, great work, masterful and impressive jump on the clarifier. Great Job.
* Director Fairbanks emphasized her appreciation for the staff. Reminded the Board to be prepared for evacuation.
* Director Philippe exclaimed that he wanted to extend his thanks to Crestline Village Water for the use of a portable water meter.

Future Meetings
Regular Meeting – September 10, 2026 at 3:00 p.m.

Future Agenda Items
Private Lateral Program

Adjournment
Meeting adjourned 5:11 p.m.

APPROVE: ______________________________ **DATE:** _________

ATTEST: ______________________________ **DATE:** _________