Crestline Sanitation District
Board of Directors Regular Meeting Minutes

P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751

Date/Time: June 11, 2026 – 3:00 p.m.
Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325

Call to Order
The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Board of Directors Present:
Matthew Philippe, Chairman
Niki Wiessner, Vice Chairman
Sherri Fairbanks, Director
Mike Harris, Director

Crestline Sanitation District Employees Present:
Dawn Grantham, General Manager
Jeanette Nelsen, Fiscal Asst., Recording Secretary

Others Present:
Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy

Others Present via Zoom:
Brad Welebir, Financial Consultant; R.A.M.S

Approval of Agenda
Director Harris motioned to approve the Agenda. Director Fairbanks seconded.
AYES: Directors; Philippe, Wiessner, Fairbanks, Harris
NOES: None ABSTAIN: None ABSENT: One vacancy

Approval of Consent Calendar
Director Wiessner motioned to approve the Consent Calendar. Director Harris seconded.
AYES: Directors; Philippe, Wiessner, Fairbanks, Harris
NOES: None ABSTAIN: None ABSENT: One vacancy

Public Comment*
None

New Business
Item 3 – Board and Legal Counsel, Kennedy, discussed the upcoming Board interviews. Kennedy explained the requirements of both the District and the candidate(s). Chairman Philippe explained how the interviews will proceed. Steve Kennedy informed the Board that for the Board to appoint there need to be at least 3 votes for a candidate.

Item 4 – General Manager requested that the Board postpone Item 4 until after closed session. The Board agreed.

Items 5 – Regarding the purchase of a Platform and Access Stairs. Director Fairbanks motioned for the Board to approve the purchase of the Platform and Access Stairs not to exceed $55,000.00. Director Harris seconded.
AYES: Directors; Philippe, Wiessner, Fairbanks, Harris
NOES: None ABSTAIN: None ABSENT: One vacancy

Item 6 – Resolution No. 122 Authorizing Investments of Monies in the Local Agency Investments Fund was adopted by a motion from Director Fairbanks and a second by Director Wiessner.
AYES: Directors; Philippe, Wiessner, Fairbanks, Harris
NOES: None ABSTAIN: None ABSENT: One vacancy

Item 7 – A discussion was held regarding the sewer service fees for 2026-07-01 through 2027-06-30 as it pertains to Ordinance No. 2024-1 a fee structure adopted for five years beginning 2024-07-01. The Directors discussed upcoming necessary repairs and upgrades to the treatment plants, as well as future plans as determined by the Master Plan. Director Harris motioned for an increase from $58.79 to $61.73 monthly. Director Wiessner seconded. The rate increase was approved by the following votes:
AYES: Directors; Philippe, Wiessner, Fairbanks, Harris
NOES: None ABSTAIN: None ABSENT: One vacancy

Item 8 – A Public Hearing on Status of Job Vacancies, Recruitment, and Retention Efforts as Required by Government Code 3502.3 was opened. Hearing no comment, the Public Hearing was closed.

Item 9 – After a discussion and update regarding the Fiscal Year 2026-27 Budget was approved by a motion from Director Fairbanks and a second by Director Harris.
AYES: Directors; Philippe, Wiessner, Fairbanks, Harris
NOES: None ABSTAIN: None ABSENT: One vacancy

Item 10 – Resolution No. 123 Establishing a Policy for District Reserves for FY 2026-27 was adopted by a motion from Director Fairbanks and a second by Director Harris.
AYES: Directors; Philippe, Wiessner, Fairbanks, Harris
NOES: None ABSTAIN: None ABSENT: One vacancy

Item 11 – Resolution No. 124 Establishing an Investment Policy for Public Funds for FY 2026-27 was adopted by a motion from Director Wiessner and a second by Director Harris.
AYES: Directors; Philippe, Wiessner, Fairbanks, Harris
NOES: None ABSTAIN: None ABSENT: One vacancy

Item 12 – Resolution No. 125 Establishing and Appropriations Limit for FY 2026-27 was adopted by a motion from Director Harris and a second by Director Wiessner.
AYES: Directors; Philippe, Wiessner, Fairbanks, Harris
NOES: None ABSTAIN: None ABSENT: One vacancy

Item 13 **–** A Public Hearing for Confirmation of the Report of Delinquent Sewer User Charges and Standby Charges and Providing for Collection on the 2026-27 Tax Roll was opened. Hearing no comments, the Public Hearing was closed.

Item 14 **–** A Public Hearing for the Establishment and Continuation of Collection of Sewer Standby and Availability Charges for Fiscal Year 2026-27 was opened. Hearing no comments, the Public Hearing was closed.

Item 15 **–** Resolution No. 126 Confirming the Report of Delinquent Sewer User Charges and Providing for Collection on the 2026-27 Tax Roll and Authorizing the Establishment and Continuation of Sewer Standby and Availability Charges for Fiscal Year 2026-27 was adopted. The motion to adopt came by Director Wiessner, with a second by Director Harris.
AYES: Directors; Philippe, Wiessner, Fairbanks, Harris
NOES: None ABSTAIN: None ABSENT: One vacancy

Item 16 **–** Director Wiessner motioned to discharge from accountability certain inactive debit balance accounts in the amount of $676.03. Director Harris seconded the motion.
AYES: Directors; Philippe, Wiessner, Fairbanks, Harris
NOES: None ABSTAIN: None ABSENT: One vacancy

Financial Consultant Report
Item 17 **–** The Financial Reports for May 2026 were presented by Brad Welebir.

Legal Counsel Report
Item 18 **–** None

Manager Report
Item 19 **–** Report was presented by General Manager Grantham.

Operations Manager Report
Item 20 **-** Report was presented by General Manager Grantham.

Recess to Closed Session
The Board, Legal Counsel, and Management recessed to closed session at 4:05 p.m.

Reconvene to Open Session
The Board, Legal Counsel, and Management reconvened to open session at 6:25 p.m.

Announcement of Reportable Closed Session Actions
In regards to the first closed session item, Labor Negotiations were discussed. Action may not be taken on item number 4.
In regards to the second closed session item, the Board by a 4-0-0 vote rejected a claim filed against the District. General Counsel was instructed to send notice of rejection in regards to the claim.
In regards to the third closed session item the Board gave direction to General Counsel.
In regards to the fourth closed session item, a performance evaluation was conducted for the General Manager.

Announcement of Reportable Closed Session Actions (Continued)
In regards to the fifth closed session item, regarding the General Manager's employment agreement, the Board came to an agreement. The Board by a 4-0-0 vote for an increase in salary to $179,193.00 starting July 1, 2027.
AYES: Directors; Philippe, Wiessner, Fairbanks, Harris
NOES: None ABSTAIN: None ABSENT: One vacancy

Old Business
Item 4 – Director Harris motioned to adopt the Memorandum of Understanding between Crestline Sanitation District and The International Brotherhood of Electrical Workers Local 1436 (Crestline Unit) for FY 2026-27 to 2028-29. A second came from Director Wiessner. The motion was approved by Board with the following votes.
AYES: Directors; Philippe, Wiessner, Fairbanks, Harris
NOES: None ABSTAIN: None ABSENT: One vacancy

Future Meetings
Special Meeting – June 16, 2026 at 10:00 a.m.
Regular Meeting – August 13, 2026 at 3:00 p.m.

Future Agenda Items
Board of Director Interviews

Adjournment
Meeting adjourned 6:31 p.m.

APPROVE: ______________________________ **DATE:** _________

ATTEST: ______________________________ **DATE:** _________