

**Crestline Sanitation District
Board of Directors Regular Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

**Date/Time: March 12, 2026 – 3:00 p.m.
Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325**

Call to Order

The meeting was called to order at 3:00 p.m. by Vice Chairman Harris and was proceeded by the Pledge of Allegiance.

Board of Directors Present:

Mike Harris, Vice Chairman
Sherri Fairbanks, Director
Ken Nelsen, Director

Board of Directors Absent:

Matthew Philippe, Chairman
Niki Wiessner, Director

Crestline Sanitation District Employees Present:

Dawn Grantham, General Manager
Brandon Ricksecker, Operations Manager
Jeanette Nelsen, Fiscal Asst., Recording Secretary

Others Present via Zoom:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy
Brad Welebir, Financial Consultant; R.A.M.S

Approval of Agenda

Director Fairbanks motioned to approve the agenda. Director Nelsen seconded.
AYES: Directors; Harris, Fairbanks, Nelsen
NOES: None ABSTAIN: None ABSENT: Philippe, Wiessner

Approval of Consent Calendar

Director Nelsen motioned to approve the Consent Calendar. Director Fairbanks seconded.
AYES: Directors; Harris, Fairbanks, Nelsen
NOES: None ABSTAIN: None ABSENT: Philippe, Wiessner

Public Comment*

None

New Business

Item 3 – Director Nelsen motioned to defer the Election of the Officers until the next regular meeting, so as to include all Directors. Director Fairbanks seconded the motion.

AYES: Directors; Harris, Fairbanks, Nelsen
NOES: None ABSTAIN: None ABSENT: Philippe, Wiessner

Items 4 – Recommendation for Nominees for CSDA Board of Directors was presented to the Board. No action was taken.

Item 5 – Dawn Grantham and Brandon Ricksecker explained that the Cleghorn WWTP Secondary Clarifier Drive has failed and is in need of immediate repairs. District staff has ordered parts for a short-term fix, and is currently receiving quotes regarding a long-term repair. The Board instructed the General Manager to treat this as an emergency and reach out to State Parks to inform them of the emergency and what will be needed to keep the plant running and in compliance.

Financial Consultant Report

Item 6 – Financial Report for February 2026 was presented by Brad Welebir.

Legal Counsel Report

Item 7 – None

Houston Creek Waste Water Treatment Plant Construction Progress Report

Item 8– General Manager Grantham provided the Board with a construction progress report and financial update.

Manager Report

Item 9 – Report was presented by General Manager Grantham.

Operations Manager Report

Item 10 - Report was presented by Operations Manager Ricksecker.

Recess to Closed Session

The Board, Legal Counsel, and Management recessed to closed session at 3:43 p.m.

Reconvene to Open Session

The Board, Legal Counsel, and Management reconvened to open session at 5:54 p.m.

Announcement of Reportable Closed Session Actions

None

Directors Comments

- * Director Nelsen thanked Dawn and Brandon on all their work. Also stated he was pleased with the news from the OES meeting.
- * Director Fairbanks was in agreement. She also reminded the Board to look at their California Fair Plan for errors.
- * Director Harris was also in agreement with Director Nelsen.

Future Meetings

Regular Meeting – April 9, 2026 at 3:00 p.m.

Future Agenda Items

Budget Workshop
Board Officer Elections
Private Sewer Lateral Program

Adjournment

Meeting adjourned 5:56 p.m.

APPROVE: Matth J. Puljic DATE: 4/9/26

ATTEST: Shemi Foubaker DATE: 4/9/26