

**Crestline Sanitation District
Board of Directors Special Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

**Date/Time: May 28, 2026 – 10:00 a.m.
Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325**

Call to Order

The meeting was called to order at 10:02 a.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Board of Directors Present:

Matthew Philippe, Chairman
Niki Wiessner, Vice Chairman
Sherri Fairbanks, Director
Mike Harris, Director

Crestline Sanitation District Employees Present:

Dawn Grantham, General Manager
Brandon Ricksecker, Operations Manager
Jeanette Nelsen, Fiscal Asst., Recording Secretary

Others Present via Zoom:

Brad Welebir, Financial Consultant; R.A.M.S

Approval of Agenda

Director Fairbanks motioned to approve the Agenda. Director Harris seconded.

AYES: Directors; Philippe, Wiessner, Fairbanks, Harris

NOES: None ABSTAIN: None ABSENT: None

New Business

Item 1 – General Manager Grantham stated that the Board of Directors will need to make a Declaration of Vacancy on the Board and read the resignation letter from Director Nelsen. Director Harris motioned to Declare the Vacancy on the Board. Director Fairbanks gave a second. Motioned was passed with the following votes:

AYES: Directors; Philippe, Wiessner, Fairbanks, Harris

NOES: None ABSTAIN: None ABSENT: None

Item 2 – Resolution No. 121 Appreciation of the Exemplary Service of Director Ken Nelsen was prepared and ready for the Directors and General Manager signatures. The resolution will be framed and presented to Director Nelsen.

Item 3 - General Manager Grantham explained the process to fill a vacancy on the Board. She stated that the Board of Directors will need to make an appointment within sixty days from May 20, 2026. If no appointment has been made the Board of Supervisors (County of San Bernardino) would make the appointment. A Notice of Vacancy will need to be posted in three conspicuous locations within the boundaries of the District for fifteen days. The deadline to submit a letter of interest is June 12, 2026 by 4:00 p.m. A meeting was tentatively scheduled for June 16, 2026 at 10:00 a.m. Director Wiessner motioned for the Board to move forward with a possible appointment at the June 16th meeting. Director Philippe seconded. Motioned was passed with the following votes:

AYES: Directors; Philippe, Wiessner, Fairbanks, Harris
NOES: None ABSTAIN: None ABSENT: None

Items 4 – Budget Workshop - Discussion was held regarding the 2026-27 FY Budget. Two draft versions were presented by Staff and Brad Welebir from RAMS, one with a rate increase and one without a rate increase. Budget line items focused on Capital Improvements.

Directors Comments

- * Director Wiessner stated she is sorry that the Board is losing Ken, she is sad by the loss of his knowledge, he was a valued board member.
- * Director Fairbanks was in agreement with Director Wiessner and added that Ken should write a book.
- * Director Philippe was also in agreement with Director Wiessner and Director Fairbanks. Wishes Ken a long life. He was also sad to hear Mick Hill, a community member, had passed away.
- * Director Harris agreed with Director Philippe with the loss to the community with Mick Hill's passing. He was also sorry about Ken stepping down as director. He was in agreement that Ken should write a book. He stated that Ken was a value to the District and there now is big shoes to fill.

Future Meetings

Regular Meeting – June 11, 2026 at 3:00 p.m.
Special Meeting – June 16, 2026 at 10:00 a.m.

Future Agenda Items

Budget 2026/27
Discussion on Sewer Service Fees
Property Taxes

Adjournment

Meeting adjourned 10:27 a.m.

APPROVE: _____ **DATE:** _____

ATTEST: _____ **DATE:** _____