

**Crestline Sanitation District
Board of Directors Regular Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

**Date/Time: January 8, 2026 – 3:00 p.m.
Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325**

Call to Order

The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Board of Directors Present:

Matthew Philippe, Chairman
Mike Harris, Vice Chairman
Sherri Fairbanks, Director
Ken Nelsen, Director
Niki Wiessner, Director

Crestline Sanitation District Employees Present:

Dawn Grantham, General Manager
Brandon Ricksecker, Operations Manager
Jeanette Nelsen, Fiscal Asst., Recording Secretary

Others Present via Zoom:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy

Approval of Agenda

Director Fairbanks motioned to approve the Agenda. Director Nelsen seconded.

AYES: Directors; Philippe, Harris, Fairbanks, Nelsen, Wiessner

NOES: None ABSTAIN: None ABSENT: None

Approval of Consent Calendar

Director Harris motioned to approve the Consent Calendar. Director Wiessner seconded.

AYES: Directors; Philippe, Harris, Fairbanks, Nelsen, Wiessner

NOES: None ABSTAIN: None ABSENT: None

Public Comment*

None

New Business

Items 3 – District’s Sunshine Ordinance Establishing Guidelines for the Conduct of the Board’s Public Meetings and SB 707: Open meetings: meeting and teleconference requirements. Steve Kennedy presented SB 707 and the related changes to the Brown Act to the Board. Following discussion, the Directors recommended bringing an updated Sunshine Ordinance to the next Board Meeting.

Financial Consultant Report

Item 4 – The Investment Report and monthly Financial Report for November and December 2025 were presented by General Manager Dawn Grantham.

Legal Counsel Report

Item 5 – None

Houston Creek Waste Water Treatment Plant Construction Progress Report

Item 6– General Manager Grantham provided the Board with a construction progress report and financial update.

Manager Report

Item 7 – Report was presented by General Manager Grantham.

Operations Manager Report

Item 8 - Report was presented by Operations Manager Ricksecker.

Recess to Closed Session

The Board, Legal Counsel, and Management recessed to closed session at 3:44 p.m.

Reconvene to Open Session

The Board, Legal Counsel, and Management reconvened to open session at 4:31 p.m.

Announcement of Reportable Closed Session Actions

None

Directors Comments

- * Director Nelsen stated that he was happy to hear there were no violations with the storms. Thanked the staff.
- * Director Harris agreed with Director Nelsen that no violations were great to hear. Also congratulated Nathan Matthews for his CWEA award.
- * Director Wiessner proclaimed that she was impressed with the way Brandon is handling the construction project, really appreciates him. Great job. Happy New Year.
- * Director Fairbanks congratulated Nathan Matthews for his CWEA award and congratulated the whole staff on winning Safety Plant of the Year.
- * Director Philippe exclaimed that he was happy to see no spills over the rain events. Kudos.

Future Meetings

Regular Meeting – February 12, 2026 at 3:00 p.m.

Future Agenda Items

Sunshine Ordinance
Holding tank permit cost
Board Officer Elections in March
Plant Nictrate Report at all three plants
Cleghorn Track Lining

Adjournment

Meeting adjourned 4:46 p.m.

APPROVE: Matthew L. Calypso DATE: 2/12/26

ATTEST: Michael T. Davis DATE: 2-12-26