

**Crestline Sanitation District  
Board of Directors Regular Meeting Minutes  
P.O. Box 3395  
Crestline, CA 92325-3395  
(909) 338- 1751**

**Date/Time: January 8, 2026 – 3:00 p.m.  
Place: Crestline Sanitation District Office  
24516 Lake Drive, Crestline, CA 92325**

**Call to Order**

The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

**Board of Directors Present:**

Matthew Philippe, Chairman  
Mike Harris, Vice Chairman  
Sherri Fairbanks, Director  
Ken Nelsen, Director  
Niki Wiessner, Director

**Crestline Sanitation District Employees Present:**

Dawn Grantham, General Manager  
Brandon Ricksecker, Operations Manager  
Jeanette Nelsen, Fiscal Asst., Recording Secretary

**Others Present via Zoom:**

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy

**Approval of Agenda**

Director Fairbanks motioned to approve the Agenda. Director Nelsen seconded.

AYES: Directors; Philippe, Harris, Fairbanks, Nelsen, Wiessner

NOES: None ABSTAIN: None ABSENT: None

**Approval of Consent Calendar**

Director Harris motioned to approve the Consent Calendar. Director Wiessner seconded.

AYES: Directors; Philippe, Harris, Fairbanks, Nelsen, Wiessner

NOES: None ABSTAIN: None ABSENT: None

**Public Comment\***

None

**New Business**

**Items 3** – District’s Sunshine Ordinance Establishing Guidelines for the Conduct of the Board’s Public Meetings and SB 707: Open meetings: meeting and teleconference requirements. Steve Kennedy presented SB 707 and the related changes to the Brown Act to the Board. Following discussion, the Directors recommended bringing an updated Sunshine Ordinance to the next Board Meeting.

**Financial Consultant Report**

**Item 4** – The Investment Report and monthly Financial Report for November and December 2025 were presented by General Manager Dawn Grantham.

## **Legal Counsel Report**

*Item 5* – None

## **Houston Creek Waste Water Treatment Plant Construction Progress Report**

*Item 6*– General Manager Grantham provided the Board with a construction progress report and financial update.

## **Manager Report**

*Item 7* – Report was presented by General Manager Grantham.

## **Operations Manager Report**

*Item 8* - Report was presented by Operations Manager Ricksecker.

## **Recess to Closed Session**

The Board, Legal Counsel, and Management recessed to closed session at 3:44 p.m.

## **Reconvene to Open Session**

The Board, Legal Counsel, and Management reconvened to open session at 4:31 p.m.

## **Announcement of Reportable Closed Session Actions**

None

## **Directors Comments**

- \* Director Nelsen stated that he was happy to hear there were no violations with the storms. Thanked the staff.
- \* Director Harris agreed with Director Nelsen that no violations were great to hear. Also congratulated Nathan Matthews for his CWEA award.
- \* Director Wiessner proclaimed that she was impressed with the way Brandon is handling the construction project, really appreciates him. Great job. Happy New Year.
- \* Director Fairbanks congratulated Nathan Matthews for his CWEA award and congratulated the whole staff on winning Safety Plant of the Year.
- \* Director Philippe exclaimed that he was happy to see no spills over the rain events. Kudos.

## **Future Meetings**

Regular Meeting – February 12, 2026 at 3:00 p.m.

## **Future Agenda Items**

Sunshine Ordinance  
Holding tank permit cost  
Board Officer Elections in March  
Plant Nitrate Report at all three plants  
Cleghorn Track Lining

**Adjournment**

Meeting adjourned 4:46 p.m.

**APPROVE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_ **DATE:** \_\_\_\_\_