

**Crestline Sanitation District
Board of Directors Regular Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

**Date/Time: February 13, 2025 – 3:00 p.m.
Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325**

Call to Order

The meeting was called to order at 3:00 p.m. by Chairman Nelsen and was proceeded by the Pledge of Allegiance.

Board of Directors Present:

Ken Nelsen, Chairman
Niki Wiessner, Director
Sherri Fairbanks, Director

Board of Directors Present Via Zoom:

Matthew Philippe, Vice Chairman (arrived at 3:42 p.m.)

Board of Directors Absent:

Mike Harris, Director

Crestline Sanitation District Employees Present:

Dawn Grantham, General Manager
Brandon Ricksecker, Operations Manager
Jeanette Nelsen, Fiscal Asst., Recording Secretary

Others Present via Zoom:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy
Brad Welebir, Financial Consultant; R.A.M.S
Mariann Johnson, VP of Higher Education & Employer Services, Tomorrow's Talent

Approval of Agenda

Before the Directors approved the agenda, Ordinance No. 2025-1 was pulled from the Consent Calendar.

Approval of Consent Calendar

Director Nelsen recommended the Board pull item 3 (Ordinance No. 2025-1) from the Consent Calendar for discussion and approve item 1 Meeting Minutes & item 2 Disbursement List. Director Fairbanks motioned the approval of item 1 & 2 of the Consent Calendar and Director Wiessner seconded.

AYES: Directors; Nelsen, Wiessner, Fairbanks

NOES: None ABSTAIN: None ABSENT: Philippe, Harris

Public Comment*

None

Old Business

Items 3 – The changes made to Ordinance No. 2025-1 regarding Positions and Authority were discussed and accepted. Director Wiessner motioned to adopt Ordinance No. 2025-1. Director Fairbanks seconded.

AYES: Directors; Nelsen, Wiessner, Fairbanks

NOES: None ABSTAIN: None ABSENT: Philippe, Harris

New Business

Items 4 – Mariann Johnson from Tomorrow’s Talent present a workforce pipeline development program to the Board. No actions were taken.

Items 5 – General Manager, Dawn Grantham, recommended the District look into Digitizing Historical Documents. The Board asked to get costs for the 2025/26 Budget, along with the cost of a new, larger server.

Financial Consultant Report

Item 6 –Financial Report for January 2025 were presented by Brad Welebir.

Legal Counsel Report

Item 7 – Steve Kennedy informed the Board of AB 2561, Section 3502.3 in regards to Local public employees: vacant positions.

Houston Creek Waste Water Treatment Plant Construction Progress Report

Item 8 – Grantham provided the Board with a construction financial update. Ricksecker presented the construction progress report.

Manager Report

Item 9 – Report was presented by General Manager Grantham.

Operations Manager Report

Item 10 - Report was presented by Operations Manager Ricksecker.

Recess to Closed Session

The Board, Legal Counsel, and Management recessed to closed session at 4:03 p.m.

Reconvene to Open Session

The Board, Legal Counsel, and Management reconvened to open session at 4:48 p.m.

Announcement of Reportable Closed Session Actions

None

Directors Comments

- * Director Wiessner congratulated Dawn for the Transparency Certificate and all the positive reports of the District.
- * Chairman Nelsen wished a good luck of support to Brandon Ricksecker, with the ongoing storm.

Future Meetings

Thursday, March 13 at 3:00 pm

Future Agenda Items

Election of Officers at the beginning of the meeting.

Adjournment

Meeting adjourned 4:50 p.m.

APPROVE: _____ **DATE:** _____

ATTEST: _____ **DATE:** _____