

**Crestline Sanitation District  
Board of Directors Regular Meeting Minutes  
P.O. Box 3395  
Crestline, CA 92325-3395  
(909) 338- 1751**

**Date/Time: April 9, 2026 – 3:00 p.m.  
Place: Crestline Sanitation District Office  
24516 Lake Drive, Crestline, CA 92325**

**Call to Order**

The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

**Board of Directors Present:**

Matthew Philippe, Chairman  
Mike Harris, Vice Chairman  
Sherri Fairbanks, Director  
Ken Nelsen, Director  
Niki Wiessner, Director (arrived at 3:02 p.m.)

**Crestline Sanitation District Employees Present:**

Dawn Grantham, General Manager  
Brandon Ricksecker, Operations Manager  
Jeanette Nelsen, Fiscal Asst., Recording Secretary

**Others Present via Zoom:**

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy  
Brad Welebir, Financial Consultant; R.A.M.S

**Approval of Agenda**

Director Fairbanks motioned to approve the Agenda. Director Harris seconded.  
AYES: Directors; Philippe, Harris, Fairbanks, Nelsen  
NOES: None ABSTAIN: None ABSENT: Wiessner

**Approval of Consent Calendar**

Director Harris motioned to approve the Consent Calendar. Director Nelsen seconded.  
AYES: Directors; Philippe, Harris, Fairbanks, Nelsen, Wiessner  
NOES: None ABSTAIN: None ABSENT: None

**Public Comment\***

None

**New Business**

**Items 3** – The Election of the Board Officers was held. Director Nelsen nominated Chairman Philippe for another term as Chair. Chairman Philippe was appointed as the Chair of the Board with the following vote:

AYES: Directors; Philippe, Harris, Fairbanks, Nelsen, Wiessner  
NOES: None ABSTAIN: None ABSENT: None

Director Nelsen nominated Director Wiessner for Vice Chair. Vice Chair Harris seconded.

Director Wiessner was appointed as Vice Chair of the Board with the following vote:  
AYES: Directors Philippe, Harris, Fairbanks, Nelsen, Wiessner  
NOES: None ABSTAIN: None ABSENT: None

***Item 3 Continued***

Director Nelsen nominated Fairbanks for Secretary for another term. Vice Chair Harris seconded. Director Fairbanks was appointed as Secretary of the Board with the following vote:

AYES: Directors; Philippe, Harris, Fairbanks, Nelsen, Wiessner  
NOES: None ABSTAIN: None ABSENT: None

***Items 4*** – Director Fairbanks motioned to retain Smith Marion & Co. to perform the District’s fiscal year audit for 2025-2026, not to exceed the amount of \$14,000.00. The second came from Director Wiessner.

AYES: Directors; Philippe, Harris, Fairbanks, Nelsen, Wiessner  
NOES: None ABSTAIN: None ABSENT: None

**Financial Consultant Report**

***Item 5*** – The Financial Reports for March 2026 along with a Quarterly Investment Report were presented by Brad Welebir.

**Legal Consultant Report**

***Item 6*** – Steve Kennedy informed the Board of SB 852 regarding filing with the Fair Political Practices Commission (FPPC). General Manager, Dawn Grantham, has contacted the FPPC for login and filing instructions. Initial response from FPPC is Crestline Sanitation District is not required to file Form 700 with their agency. Steve Kennedy recommends that District staff continues to pursue information regarding filing.

**Houston Creek Waste Water Treatment Plant Construction Progress Report**

***Item 7*** – General Manager Grantham provided the Board with a construction progress report and financial update.

**Manager Report**

***Item 8*** – Report was presented by General Manager Grantham.

**Operations Manager Report**

***Item 9*** - Report was presented by Operations Manager Ricksecker.

**Recess to Closed Session**

The Board, Legal Counsel, and Management recessed to closed session at 3:55 p.m.

**Reconvene to Open Session**

The Board, Legal Counsel, and Management reconvened to open session at 6:11 p.m.

**Announcement of Reportable Closed Session Actions**

None

**Directors Comments**

- \* Director Wiessner stated she is glad to get a test on the clarifier at Huston Creek and hopefully a conclusion.
- \* Director Fairbanks emphasized her appreciation for all the work and looks forward to seeing Seeley Creek.
- \* Director Philippe exclaimed that he was happy to see the screw press and pumps working properly.

**Future Meetings**

Regular Meeting – May 14, 2026 at 3:00 p.m.

**Future Agenda Items**

Budget 2026/27

Amended Agenda 2025/26

Private Lateral Program

**Adjournment**

Meeting adjourned 6:13 p.m.

**APPROVE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_ **DATE:** \_\_\_\_\_