

**Crestline Sanitation District  
Board of Directors Regular Meeting Minutes  
P.O. Box 3395  
Crestline, CA 92325-3395  
(909) 338- 1751**

**Date/Time: March 12, 2026 – 3:00 p.m.  
Place: Crestline Sanitation District Office  
24516 Lake Drive, Crestline, CA 92325**

**Call to Order**

The meeting was called to order at 3:00 p.m. by Vice Chairman Harris and was proceeded by the Pledge of Allegiance.

**Board of Directors Present:**

Mike Harris, Vice Chairman  
Sherri Fairbanks, Director  
Ken Nelsen, Director

**Board of Directors Absent:**

Matthew Philippe, Chairman  
Niki Wiessner, Director

**Crestline Sanitation District Employees Present:**

Dawn Grantham, General Manager  
Brandon Ricksecker, Operations Manager  
Jeanette Nelsen, Fiscal Asst., Recording Secretary

**Others Present via Zoom:**

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy  
Brad Welebir, Financial Consultant; R.A.M.S

**Approval of Agenda**

Director Fairbanks motioned to approve the agenda. Director Nelsen seconded.

AYES: Directors; Harris, Fairbanks, Nelsen

NOES: None ABSTAIN: None ABSENT: Philippe, Wiessner

**Approval of Consent Calendar**

Director Nelsen motioned to approve the Consent Calendar. Director Fairbanks seconded.

AYES: Directors; Harris, Fairbanks, Nelsen

NOES: None ABSTAIN: None ABSENT: Philippe, Wiessner

**Public Comment\***

None

**New Business**

*Item 3* – Director Nelsen motioned to defer the Election of the Officers until the next regular meeting, so as to include all Directors. Director Fairbanks seconded the motion.

AYES: Directors; Harris, Fairbanks, Nelsen

NOES: None ABSTAIN: None ABSENT: Philippe, Wiessner

*Items 4* – Recommendation for Nominees for CSDA Board of Directors was presented to the Board. No action was taken.

**Item 5** – Dawn Grantham and Brandon Ricksecker explained that the Cleghorn WWTP Secondary Clarifier Drive has failed and is in need of immediate repairs. District staff has ordered parts for a short-term fix, and is currently receiving quotes regarding a long-term repair. The Board instructed the General Manager to treat this as an emergency and reach out to State Parks to inform them of the emergency and what will be needed to keep the plant running and in compliance.

### **Financial Consultant Report**

**Item 6** – Financial Report for January 2026 was presented by Brad Welebir.

### **Legal Counsel Report**

**Item 7** – None

### **Houston Creek Waste Water Treatment Plant Construction Progress Report**

**Item 8**– General Manager Grantham provided the Board with a construction progress report and financial update.

### **Manager Report**

**Item 9** – Report was presented by General Manager Grantham.

### **Operations Manager Report**

**Item 10** - Report was presented by Operations Manager Ricksecker.

### **Recess to Closed Session**

The Board, Legal Counsel, and Management recessed to closed session at 3:43 p.m.

### **Reconvene to Open Session**

The Board, Legal Counsel, and Management reconvened to open session at 5:54 p.m.

### **Announcement of Reportable Closed Session Actions**

None

### **Directors Comments**

- \* Director Nelsen thanked Dawn and Brandon on all their work. Also stated he was pleased with the news from the OES meeting.
- \* Director Fairbanks was in agreement. She also reminded the Board to look at their California Fair Plan for errors.
- \* Director Harris was also in agreement with Director Nelsen.

### **Future Meetings**

Regular Meeting – April 9, 2026 at 3:00 p.m.

### **Future Agenda Items**

Budget Workshop  
Board Officer Elections  
Private Sewer Lateral Program

**Adjournment**

Meeting adjourned 5:56 p.m.

**APPROVE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_ **DATE:** \_\_\_\_\_