

**Crestline Sanitation District  
Board of Directors Meeting  
P.O. Box 3395  
Crestline, CA 92325-3395  
(909) 338- 1751**

**Date/Time: August 09, – 3:00 p.m.**

**Place: Crestline Sanitation District Office  
24516 Lake Drive  
Crestline, CA 92325**

**Board of Directors Present:**

Matthew Philippe, Chairman  
Penny Shubnell, Vice Chairman  
Ken Nelsen, Secretary  
Jack Winsten, Director

**Crestline Sanitation District Employees Present:**

Kathy Whalen, General Manager  
Mark Pattison, Operations Manager

**Others Present:**

Mark Meyer, IBEW  
Phil Waller, Financial Consultant, R.A.M.S.  
Steven Kennedy, Legal Counsel, Brunick, McElhaney, Beckett & Kennedy  
Mike Harris, Courier News  
Gail Frey, Alpenhorn News

**Call to Order**

The meeting was called to order at 3:08 p.m. by Chairman Philippe

**Approval of Agenda**

Director Shubnell made a motion to approve the Agenda. Chairman Philippe Seconded.  
Chairman Philippe called for a vote. The motion passed with a vote of 3-0.

## **Public Comment**

*Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole.*

## **Public Comments:**

No Public Comments were made.

## **Consent Calendar**

Vice Chairman, Shubnell made a motion to approve the Consent Calendar. Chairman Philippe seconded. Chairman Philippe called for a vote. The motion passed with a vote of 3-0.

## **New Business**

### **3. Public Hearing for Confirmation of the Report of Delinquent Sewer User Charges and Stand-By Charges in the Crestline sanitation District and Providing for Collection on 2012 – 13 Tax Roll.**

Chairman Philippe opened the Public Hearing for Confirmation of the Report of Delinquent Sewer User Charges in the Crestline Sanitation District and Providing for the Collection on the 2012 – 13 Tax Roll. A letter from Mr. Stone was noted no verbal or written objections or protests were received, Chairman Philippe closed the Public Hearing.

### **4. Discussion and Possible Action Regarding Adoption of Resolution No. 024 Confirming the Report of Delinquent Sewer User Charges in the Crestline Sanitation District and Providing for Collection on the 2012 – 13 Tax Roll.**

Director Shubnell made a motion to adopt Resolution No. 024 Confirming the report of Delinquent Sewer User Charges in the Crestline Sanitation district and Providing for Collection on the 2012 – 13 Tax Roll. Secretary Nelsen seconded. Chairman Philippe called for a vote. The motion passed with a vote of 3-0.

### **5. Discussion and Possible Action concerning Letter received from Mr. Steven Peck concerning sewer service.**

Chairman Philippe opened the discussion on Mr. Peck's letter the Board discussed the intent of the Revised Rules & Regulations. The intent of the Revised Rules & Regulations is to give the General Manager more discretion to handle these matters. The matter was given to the General Manager to resolve.

**Reports**

**6. Monthly Financial Review**

R.A.M.S. Financial Consultant, Phil Waller presented the Monthly Financials for June. Director Winston made a motion to accept the Monthly Financials for June 2012 as presented. Vice Chairman Shubnell seconded. Chairman Philippe called for a vote. The motion passed 4-0.

**a. Financial Consultant Report**

R.A.M.S. Financial Consultant, Phil Waller had no further information to report.

**7. Committee Reports**

**a. Personnel Committee**

Chairman Philippe announced the committee would put the Draft Personnel Rules on hold until we know further what is going on with the employees.

**8. General Manager Report**

General Manager Kathy Whalen reported the Managers Status Report for July 12, 2012.

**9. Legal Counsel Report**

Legal Counsel Steven Kennedy reported AB 1464, suspended portions of the Brown Act

**Closed Session**

**Announcement of Closed Session Action**

Chairman Philippe announced that no actions were taken during the Closed Session.

**Directors Comments**

Director Winsten announced Second District Supervisor, Janice Rutherford would be attending Rim Rotary Meeting August 15, 2012, held at the Elks Lodge

**Adjournment**

Vice Chairman Shubnell made a motion to adjourn. Chairman Philippe seconded. Chairman Philippe called for a vote. The Vote passed 4-0. Meeting adjourned at 4:45p.m.



Matthew Philippe, Chairman

Date:

9/12/12

**ATTEST:**



Ken Nelsen, Secretary

Date:

9-13-12