

**Crestline Sanitation District
Board of Directors Meeting
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: September 13, – 3:00 p.m.
Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325

Board of Directors Present:

Matthew Philippe, Chairman
Penny Shubnell, Vice Chairman
Ken Nelsen, Secretary
Jack Winsten, Director
Sheri Fairbanks, Director

Crestline Sanitation District Employees Present:

Kathy Whalen, General Manager
Mark Pattison, Operations Manager

Others Present:

Mark Meyer, IBEW
John Egan, Engineering Resources
Steven Kennedy, Legal Counsel, Brunick, McElhaney, Beckett & Kennedy
Mike Harris, Courier News
Gail Frey, Alpenhorn News

Call to Order

The meeting was called to order at 3:00 p.m. by Chairman Philippe

Approval of Agenda

Chairman Philippe made a motion to approve the Agenda. Director Fairbanks Seconded. Chairman Philippe called for a vote. The motion passed with a vote of 5-0.

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Old Business

7. Discussion and Possible Action Regarding Generator Purchase for Forest Shade

Reports

- 8. Financial Consultant Report
- 9. Committee Reports
 - a. Personnel Committee
- 10. General Manager Report
- 11. Legal Counsel Report

Directors Comments

Correspondence

Closed Session

Conference with Labor Negotiators
(Government Code Section 54957.6)
Designated District Representative: Kathy Whalen
Purported Employee Organization: I.B.E.W.

Closed Session

Public Employee Performance Evaluation
(Government Code Section 54957)
Title: General Manager

Announcement of Closed Sessions Actions

Future Agenda Item

Adjournment

The Crestline Sanitation District Board of Directors meeting facility is accessible to persons with disabilities. If assisted listening devices or other auxiliary aides or services are needed in order to participate in the public meeting, request should be made through the Crestline Sanitation District Recording Secretary at least three (3) days prior to the meeting. The Recording Secretary's telephone number is (909) 338-1751 and the Crestline Sanitation District Office is located at 24516 Lake Dr., Crestline CA 92325.

The Crestline Sanitation District Board of Directors meeting agenda is posted prior to meeting at the Crestline Sanitation District Office and on our website at www.crestlinesanitation.com Copies of the agenda are available to interested parties upon a receipt of a written request.

Public Comment

Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole.

Public Comments:

No Public Comments were made.

Consent Calendar

Chairman Philippe made a motion to approve the Consent Calendar. Director Nelsen seconded. Chairman Philippe called for a vote. The motion passed with a vote of 5-0.

New Business**3. Discussion and Possible Action Regarding Forest Shade Pump Station Rehabilitation.**

John Egan, Engineering Resources addressed the Board. Mr. Egan advised to Board to reject all the bids received as all bids were over the Districts budget and the Engineering Estimate. Mr. Egan discussed with the Board his correspondence of September 07, 2012 outlining 3 alternatives. The Board decided to hold a special meeting in two weeks, September 2012. The Board directed General Manager, Kathy Whalen to bring back to the Board a recommendation on which Alternative would be best. Director Winston made a motion to reject all bids. Director Nelsen seconded the motion. The motion passed with a vote of 4-0. Vice Chairman Shubnell abstained.

4. Discussion and Possible Action Regarding Surplus District Equipment and Vehicles.

Discussion between Board Members regarding surplus District Equipment and Vehicles ensued. Vice Chairman Shubnell made a motion to Surplus District Equipment and Vehicles. Director Fairbanks seconded the motion. The motion passed 5-0.

Reports**5. Monthly Financial Review**

The Balance Sheet for August was included in the Board packet for review.

a. Financial Consultant Report

No financial report was given.

6. Committee Reports

a. Personnel Committee

Chairman Philippe announced the committee met with General Manager Whalen to go over changes.

7. General Manager Report

General Manager Kathy Whalen reported the Managers Status Report for August, 2012.

8. Legal Counsel Report

Legal Counsel Steven Kennedy had no additional report.

Closed Session

Announcement of Closed Session Action

Chairman Philippe announced that no actions were taken during the Closed Session.

Directors Comments

Special Meeting on Forest Shade September 20, 2012 at 4:00.

Adjournment

Director Nelsen made a motion to adjourn. Vice Chairman Shubnell seconded. Chairman Philippe called for a vote. The Vote passed 5-0. Meeting adjourned at 4:58p.m.

 **Date:** 10/11/12
Matthew Philippe, Chairman

ATTEST:

 **Date:** 10-11-12
Ken Nelsen, Secretary