

**Crestline Sanitation District
Board of Directors Regular Meeting
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: June 13, 2013 – 3:00 p.m.

**Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325**

Board of Directors Present:

Penny Shubnell, Vice Chairman
Sheri Fairbanks, Director
Jack Winsten, Director
Ken Nelsen, Secretary

Board of Directors Absent:

Matthew Philippe, Chairman

Crestline Sanitation District Employees Present:

Mark Pattison, General Manager

Others Present:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, Beckett & Kennedy
Phil Waller, Financial Consultant, R.A.M.S.
Roy Grimes, California Bank & Trust (CB & T)
Mike Harris; Courier News
Gail Fry; Alpenhorn News

Call to Order

The meeting was called to order at 3:00 p.m. by Vice Chairman Shubnell

Approval of Agenda

Director Winsten made the motion to approve the Agenda.
Director Fairbanks seconded. The motion passed with a vote of 4-0.

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Public Comment*

There were no Public Comments.

**Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole.*

Consent Calendar

Director Winsten motioned to approve the Consent Calendar.
Director Fairbanks seconded the motion, passing 4-0.

Disbursement List

Secretary Nelsen motioned to approve the Disbursement List for May 2013
Director Winsten seconded, passing 4-0

New Business

- *Item 3* – A presentation on CSD's investments was presented by California Bank & Trusts Senior Vice President/ Regional Market Manager Roy Grimes. It was stated the accounts are performing great and as expected. Director Winsten asked if the market were to fall out what can CSD expect. Roy Grimes stated the bonds are small bonds and if there was a fall out it would not concern the bonds CSD has with CB & T. Vice Chairman Shubnell asked what the bond terms are, Roy Grimes responded the term is 10 years.

Old Business

- *Item 4* – In regards to the 2013/2014 CSD Budget, Phil Waller, financial consultant with R.A.M.S. presented three separate projections on sewer usage fee rate increases. Phil Waller stated at this time he had no recommendations for the passing of the 2013/2014 Budget. No action was taken by the Board of Directors.

Reports

- The monthly financial reports for April 2013 were given to the Board of Directors. Director Winsten motioned to accept the report, Secretary Nelsen seconded, passing 4-0.
- General Manager Pattison presented the Managers Report for May 2013.
- No report was given by Legal Counsel Kennedy

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Closed Session

The Board of Directors adjourned to Closed Session at 3:40 p.m., returning to open session at 4:20 p.m.

Announcement of Closed Session Items

Vice Chairman Shubnell announced that there was no reportable action.

Directors Comments

None

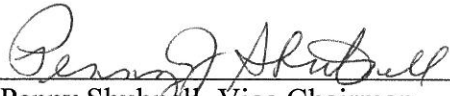
Future Meetings

A special meeting regarding the 2013/2014 budget to be scheduled for June 27, 2013 at 3:00 p.m. Board Meeting
Next Regular Meeting to be held on July 11, 2013 at 3:00 p.m.

Adjournment

Director Fairbanks made a motion to adjourn.
Secretary Nelsen seconded the motion.
Vice Chairman Shubnell called for a vote. The Vote passed 4-0.
Meeting adjourned at 4:25 p.m.

APPROVE:

 _____ **Date:** 8/8/13
Penny Shubnell, Vice Chairman

ATTEST:

 _____ **Date:** 8-8-13
Ken Nelsen, Secretary