

**Crestline Sanitation District
Board of Directors Regular Meeting
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: July 10, 2014 – 3:00 p.m.

**Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325**

Board of Directors Present:

Matthew Philippe, Chairman
Jack Winsten, Director
Ken Nelsen, Director

Board of Directors Absent:

Penny Shubnell, Vice Chairman
Sheri Fairbanks, Director

Crestline Sanitation District Employees Present:

Mark Pattison, General Manager
Rick Dever, Operations Manager
Dawn Grantham, Accountant/Bookkeeper, Recording Secretary

Others Present:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy
Phil Waller, Financial Consultant, R.A.M.S.
Roy Grimes, Senior Vice President, Regional Market Manager, Calif. Bank & Trust

Call to Order

The meeting was called to order at 3:21 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Approval of Agenda

Chairman Philippe called for a motion to approve the agenda.

Director Winsten made the motion to approve the Agenda.

Director Nelsen seconded. The motion passed with a vote of 3-0.

AYES: Chairman Philippe, Director Winsten, Director Nelsen

NOES: None

ABSENT: Vice Chairman Shubnell, Director Fairbanks

ABSTAIN: None

Approval of Minutes

Chairman Philippe called for a motion to approve the Minutes for June 10, 2014.

Director Winsten made the motion to approve the Agenda.

Director Nelsen seconded. The motion passed with a vote of 3-0.

AYES: Chairman Philippe, Director Winsten, Director Nelsen

NOES: None

ABSENT: Vice Chairman Shubnell, Director Fairbanks

ABSTAIN: None

The Minutes for June 12, 2014, will be presented at the next Regular Meeting.

Public Comment*

No public comments were made.

**Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole*

New Business

- *Item 4* - Roy Grimes of California Bank & Trust provided the Board with an update on the District's Investment Accounts. Stating that Bonds are maturing and Accounts are doing well.

- *Item 5* - A Public Hearing was held to confirm the report of Delinquent Sewer User and Standby Charges. No comments by the Public were made.

- *Item 6* - A Public Hearing was for the Establishment and Continuation of Collection of Sewer Standby and Availability Charges for Fiscal Year 2014-15. No comments by the Public were made.

- *Item 7* - Discussion and Possible Action regarding Adoption of Resolution No. 029 Confirming the Report of Delinquent Sewer User Charges and Providing for Collection on the 2014-15 Tax Roll and Authorizing the Establishment and Continuation of Sewer Standby and Availability Charges for Fiscal Year 2014-15. Resolution No. 029 was Approved and Accepted by the Board of Directors.

Ayes: Chairman Philippe, Director Winsten, Director Nelsen

Noes: None

Absent: Vice Chairman Shubnell, Director Fairbanks

Abstain: None

- *Item 8* - Discussion and Possible Action to Discharge from Accountability for Sewer Use Fees Certain Inactive Debit Balance Accounts. The Board of Directors Approved and Accepted the Discharge, totaling \$7,208.54.

Ayes: Chairman Philippe, Director Winsten, Director Nelsen

Noes: None

Absent: Vice Chairman Shubnell, Director Fairbanks

Abstain: None

New Business (cont.)

- *Item 8* - Discussion and Possible Action regarding a Rate Study. General Manager Mark Pattison stated the Management is currently researching and preparing to request proposals.
- *Item 9* - Discussion and Possible Action regarding CSDA 2014 Board Election. After reviewing the Candidates information, the Board of Directors asked for a recommendation from General Manager Pattison, he stated he felt the most qualified was Arlene Schafer. The Board accepted the recommendation, passing with a unanimous vote.

Ayes: Chairman Philippe, Director Winsten, Director Nelsen

Noes: None

Absent: Vice Chairman Shubnell, Director Fairbanks

Abstain: None

Financial Consultant Report

Financials for May 2014 were presented.

Legal Counsel Report

None

General Manager Report

General Manager Mark Pattison presented the Manager's Report for June 2014

Engineering Committee Report (Ad Hoc)

None

Directors Comments

Director Winsten commented that he hoped everyone had a good July 4th.

Chairman Philippe was pleased that the District had no violations during the rain.

Director Nelsen congratulated Operations Manager Dever on his first year anniversary. He also stated he was impressed with the staff's performance.

Correspondence

None

Future Meetings

Thursday, August 14, 2014 at 4:30 p.m. (Regular Meeting)

Future Agenda Items

Possibly retain a Company for the District's Effluent Management Plan.

Possible Rate Study.

Sludge Pump Recommendation

Slip Lining Project

Adjournment

Chairman Philippe called for a vote to adjourn Director Winsten motioned, Director Nelsen seconded. The motion passed with a vote of 3-0. Meeting adjourned at 4:16 p.m.

Ayes: Chairman Philippe, Director Winsten, Director Nelsen

Noes: None

Absent: Vice Chairman Shubnell, Director Fairbanks

Abstain: None

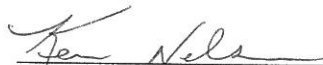
APPROVE:



Matthew Philippe, Chairman

Date: 8-14-14

ATTEST:



Ken Nelsen, Director

Date: 8-14-14