

**Crestline Sanitation District  
Board of Directors Special Meeting  
P.O. Box 3395  
Crestline, CA 92325-3395  
(909) 338- 1751**

**Date/Time: October 30, 2014 – 2:00 p.m.**  
**Place: Crestline Sanitation District Office**  
**24516 Lake Drive**  
**Crestline, CA 92325**

**Board of Directors Present:**

Matthew Philippe, Chairman  
Penny Shubnell, Vice Chairman  
Sheri Fairbanks, Director  
Jack Winsten, Director  
Ken Nelsen, Secretary

**Crestline Sanitation District Employees Present:**

Mark Pattison, General Manager  
Rick Dever, Operations Manager  
Dawn Grantham, Accountant/Bookkeeper, Recording Secretary  
Jim Schlichting, Maintenance Mechanic

**Others Present:**

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy

**Call to Order**

The meeting was called to order at 2:05 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

**Approval of Agenda**

Chairman Philippe called for a motion to approve the agenda.

Vice Chairman Shubnell made the motion to approve the Agenda.

Director Fairbanks seconded. The motion passed with a vote of 5-0.

AYES: Chairman Philippe, Vice Chairman Shubnell, Director Fairbanks,  
Director Nelsen, Secretary Winsten

NOES: None

ABSENT: None

ABSTAIN: None

**Public Comment\***

None

*\*Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole*

**New Business**

- *Item 1* - Jim Schlichting, Maintenance Mechanic, presented the Board of Directors with 3 quotes on a new Dump Truck for the District. He stated the Emissions are current and should be good through 2027. Schlichting also noted that the truck has a life of 25 years. The delivery of the vehicle is estimated at eight to ten weeks. The Board of Directors unanimously approved the purchase in the amount of \$139,611.60 plus freight charges, if applicable.

AYES: Chairman Philippe, Vice Chairman Shubnell, Director Fairbanks,  
Director Winsten, Secretary Nelsen

NOES: None

ABSENT: None

ABSTAIN: None

**Old Business**

- *Item 4* - The Board of Directors reviewed the Rate Study Proposals (proposals are at the District office for public viewing). With a recommendation from Financial Consultant Phil Waller, R.A.M.S. and a recommendation from General Manager Pattison the Board of Directors unanimously voted to accept the Proposal from Bartle Wells Associates.

AYES: Chairman Philippe, Vice Chairman Shubnell, Director Fairbanks,  
Director Winsten, Secretary Nelsen

NOES: None

ABSENT: None

ABSTAIN: None

**Strategic Planning Workshop**

A public workshop with the Board of Directors, General Manager Pattison, Operations Manager Dever, and Accountant/Bookkeeper Grantham was held to review the District's current Strategic Plan. An update to the current Plan will be placed on the District's website once complete and a December meeting will be schedule to further review the Plan.

**Directors Comments**

The Board of Directors equally agreed the Workshop was educational and the District is achieving the goals set in the Strategic Plan.

**Correspondence**

None

**Future Meetings**

Thursday, November 13, 2014 at 4:30 p.m. (Regular Meeting)

**Future Agenda Items**

Purchase & Donation of Books for Rim USD  
Request to Purchase a Dump Truck

**Adjournment**

Chairman Philippe motioned to adjourn, Vice Chairman Shubnell motioned, Director Fairbanks seconded. The motion passed with a vote of 5-0. Meeting adjourned at 4:45 p.m.


Ayes: Chairman Philippe, Vice Chairman Shubnell, Director Winsten,  
Director Fairbanks, Secretary Nelsen

Noes: None

Absent: None

Abstain: None

**APPROVE:**

  
\_\_\_\_\_  
Matthew Philippe, Chairman  
Penny Shubnell, Vice chairman  
Date: 11-13-14

**ATTEST:**

  
\_\_\_\_\_  
Ken Nelsen, Director  
Date: 11-13-14