

**Crestline Sanitation District
Board of Directors Regular Meeting
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: February 12, 2015 – 3:00 p.m.

**Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325**

Board of Directors Present:

Matthew Philippe, Chairman
Penny Shubnell, Vice Chairman
Sherri Fairbanks, Director
Jack Winsten, Director
Ken Nelsen, Secretary

Crestline Sanitation District Employees Present:

Mark Pattison, General Manager
Rick Dever, Operations Manager
Dawn Grantham, Accountant/Bookkeeper, Recording Secretary

Others Present:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy
Phil Waller, Financial Consultant, R.A.M.S.

Call to Order

The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Approval of Agenda

Chairman Philippe called for a motion to approve the agenda.

Director Fairbanks made the motion to approve the Agenda.

Secretary Nelsen seconded. The motion passed.

A YES: Chairman Philippe, Vice Chairman Shubnell, Director Fairbanks,
Director Nelsen, Secretary Winsten

NOES: None

ABSENT: None

ABSTAIN: None

Public Comment*

Monica Harrison, Prevention Specialist with Rim Family Services, spoke to the Board about possibly distributing flyers to the District's customers. The flyers would give information of how to properly dispose of unused and expired prescription medications, instead of flushing them down toilets or sinks. She noted that currently the Sheriff's station in Twin Peaks has a drop box for the disposal.

The Board of Directors decided to place the discussion for possible action on the agenda for the next regular meeting, and asked the General Manager to evaluate time and cost to insert the flyers with the bi-monthly sewer bills to help determine the action to be taken.

**Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole*

Approval of Consent Calendar

Chairman Philippe called for a motion to approve the consent calendar.

Vice Chairman Shubnell made the motion to approve the consent calendar.

Secretary Nelsen seconded. The motion passed.

AYES: Chairman Philippe, Vice Chairman Shubnell, Director Fairbanks,
Director Winsten, Secretary Nelsen

NOES: None

ABSENT: None

ABSTAIN: None

New Business

Item 3 - General Manager Pattison recommended the adoption of Resolution No. 032 Establishing Policies and Procedures for the Disposal of Surplus District Property. This Resolution will give the Board authority in determining the best way to dispose of different types of surplus property. Legal Counsel Kennedy explained the various types of surplus property. Director Winsten motioned to accept Resolution 032, Secretary Nelsen seconded the motion.

AYES: Chairman Philippe, Vice Chairman Shubnell, Director Fairbanks,
Director Winsten, Secretary Nelsen

NOES: None

ABSENT: None

ABSTAIN: None

Financial Consultant Report

Financials were presented for December 2014 and January 2015.

Legal Counsel Report

No reports were presented. Director Winsten asked Legal Counsel Kennedy how the District deals with legal issues compared to other Districts. Kennedy stated that Crestline Sanitation is very well run.

General Manager Report

General Manager Mark Pattison presented the Manager's Report.

Engineering Committee Report (Ad Hoc)

The Committee met with Dudek and Troxel & Associates via conference call. Secretary Nelsen explained that the State Water Resources Control Board is concerned with the TDS in the wells, which he states is mainly due to the reduced flow caused by drought. The Committee is also still reviewing the information for the EIR plan in Hesperia.

Personnel Committee (Ad Hoc)

Vice Chairman Shubnell and Director Fairbanks announce that they have received an estimate to table for the upcoming contract renewal for General Manager Pattison.

Directors Comments

- Director Winsten stated he was pleased to hear that legally the District is doing well from Legal Counsel Kennedy.
- Vice Chairman Shubnell agreed with Director Winsten's comment.
- Chairman Philippe noted that the new SDRMA catalog came out and stated that there are many webinars and workshops the Board should take part in.
- Secretary Nelsen stated he is impressed with staff, having improvements and keeping the costs low.
- Director Fairbanks noted that she often brags about the District and would like to set up a tour of Huston WWTP with others from the public in the next week.

Correspondence

The Board reviewed the Notification of Nominations for the SDRMA Board of Directors 2015 Election. No recommendation was made.

Future Meetings

Regular meeting of the Board, March 12, 2015

Future Agenda Items

Surplus of District's 1986 Dump Truck
Rim Family Services flyers
SCADA Update

Adjournment

Chairman Philippe asked for a motioned to adjourn. Secretary Nelsen motion with a second by Director Winsten Meeting adjourned at 4:25 p.m.

APPROVE:

Matthew Philippe DATE: 3/12/15

ATTEST:

Gerry J. Shubnell DATE: 3-12-15