

**Crestline Sanitation District  
Board of Directors Regular Meeting  
P.O. Box 3395  
Crestline, CA 92325-3395  
(909) 338- 1751**

**Date/Time: April 9, 2015 – 3:00 p.m.**

**Place: Crestline Sanitation District Office  
24516 Lake Drive  
Crestline, CA 92325**

**Board of Directors Present:**

Matthew Philippe, Chairman  
Sherri Fairbanks, Director  
Ken Nelsen, Secretary

**Board of Directors Late:**

Jack Winsten, Director

**Board of Directors Absent:**

Penny Shubnell, Vice Chairman

**Crestline Sanitation District Employees Present:**

Mark Pattison, General Manager  
Rick Dever, Operations Manager  
Dawn Grantham, Accountant/Bookkeeper, Recording Secretary

**Others Present:**

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy  
Phil Waller, Financial Consultant, R.A.M.S.  
Tom Falk, Project Manager, Dudek  
Steven Farrell, Crestline Village Water District, Director

**Call to Order**

The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

**Approval of Agenda**

Chairman Philippe called for a motion to approve the agenda.  
Director Fairbanks made the motion to approve the Agenda.  
Secretary Nelsen seconded. The motion passed.

AYES: Chairman Philippe, Director Fairbanks, Secretary Nelsen

NOES: None

ABSENT: Vice Chairman Shubnell, Director Winsten

ABSTAIN: None

**Public Comment\***

None

*\*Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole*

### **Approval of Consent Calendar**

Meeting Minutes for March 26, 2015 and April 7, 2015

AYES: Chairman Philippe, Director Fairbanks, Secretary Nelsen

NOES: None

ABSENT: Vice Chairman Shubnell, Director Winsten

ABSTAIN: None

Meeting Minutes for March 12, 2015

AYES: Chairman Philippe, Director Fairbanks,  
Director Winsten

NOES: None

ABSENT: Vice Chairman Shubnell

ABSTAIN: Secretary Nelsen

### **New Business**

*Item 3* - An update and presentation on the District's Effluent Management Plan was provided in a PowerPoint presentation by Tom Falk of Dudek. Dudek is looking at other forms of disposing of the disinfected effluent wastewater. Falk stated that if and when Las Flores Ranch decides to not renew a contract with CSD, due to the EIR plan of Hesperia, an alternate site will be needed. He explained the project goals and objectives for the District's plan. Falk stated that out of ten alternative plans Dudek has now reduced that to four alternative plans and will be fine screening those. Also being reviewed is the age of the outfall line piping and the necessary upgrades that Huston Creek will need due to age of the wastewater treatment plant. During the presentation questions by CSD Directors, staff and Steven Farrell, CVWD Director, were answered by Tom Falk.

*Item 4* - The Board of Directors unanimously approved to add ACH Vendor Service to the District's services with CA Bank & Trust. This will allow the District to pay some bills electronically as opposed to via mail.

AYES: Chairman Philippe, Director Fairbanks,  
Director Winsten, Secretary Nelsen

NOES: None

ABSENT: Vice Chairman Shubnell

ABSTAIN: None

### **Financial Consultant Report**

The quarterly financial reports were presented for January 1, 2015 - March 31, 2015.

### **Legal Counsel Report**

None

### **General Manager Report**

General Manager Mark Pattison presented the Manager's Report.

**Engineering Committee Report (Ad Hoc)**

None, as the update on the Effluent Management Plan was presented.

**Personnel Committee (Ad Hoc)**

A closed session is scheduled.

**Closed Session**

The Board of Directors adjourned to closed session at 4:55 p.m. and returned to open session at 5:17 p.m.

**Announcement of Closed Session Items**

The Board met in closed session for the item agendized and the Board approved by a 4-0 vote, with Vice Chairman Shubnell absent, the execution of an employment agreement with Mark Pattison as General Manager effective April 11, 2015, that also operates as the expiration of the Personnel Ad Hoc Committee. No other reportable actions were taken.

**Directors Comments**

- Director Winsten congratulated General Manager Pattison on his renewed contract as General Manager. He also stated he will be attending the Regular Meeting of the Board on March 14, 2015 via teleconference (*Pursuant to Government Code 54953(b)*)
- Secretary Nelsen noted that the District's staff is doing a great job in all aspects.
- Chairman Philippe stated he will be attending the Regular Meeting of the Board on March 14, 2015 via teleconference (*Pursuant to Government Code 54953(b)*)
- Director Fairbanks thanked Legal Council Kennedy for his help with the Personnel Committee.

**Future Meetings**

Special Meeting of the Board May 7, 2015 at 3:00 p.m.

Regular meeting of the Board, May 14, 2015 at 3:00 p.m.

**Future Agenda Items**

Budget Workshop

Rate Study review

**Adjournment**

Chairman Philippe asked for a motioned to adjourn. Secretary Nelsen motioned with a second by Director Fairbanks. Meeting adjourned at 5:50 p.m.

**APPROVE:**

Shawn Fairbanks DATE: 5-14-15

**ATTEST:**

[Signature] DATE: 5-14-15