

**Crestline Sanitation District
Board of Directors Regular Meeting
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: June 11, 2015 – 3:00 p.m.

**Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325**

Board of Directors Present:

Matthew Philippe, Chairman
Penny Shubnell, Vice Chairman
Sherri Fairbanks, Director
Jack Winsten, Director
Ken Nelsen, Director

Crestline Sanitation District Employees Present:

Mark Pattison, General Manager
Rick Dever, Operations Manager
Dawn Grantham, Accountant/Bookkeeper, Recording Secretary
Jim Schlichting, District Mechanic

Others Present:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy
Phil Waller, Financial Consultant, R.A.M.S.
Tom Falk, Project Manager, Dudek

Call to Order

The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Prior to Approval of Agenda

Chairman Philippe questioned to the structure of the agenda regarding items 4, 5, and 6. Legal Counsel Kennedy recommended not approving the Budget for 2015/2016 with respect to the Rate Study. The Directors thanked Kennedy for his advice.

Approval of Agenda

Chairman Philippe called for a motion to approve the agenda.
Director Fairbanks made the motion to approve the Agenda.
Secretary Nelsen seconded. The motion passed.

AYES: Chairman Philippe, Vice Chairman Shubnell,
Director Fairbanks, Director Winsten, Director Nelsen

NOES: None

ABSENT: None

ABSTAIN: None

Public Comment*

None

**Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole*

Approval of Consent Calendar

Meeting Minutes for May 14, 2015

AYES: Chairman Philippe, Vice Chairman Shubnell,
Director Fairbanks, Director Nelsen

NOES: None

ABSENT: None

ABSTAIN: Director Winsten (not present at 05/14/15 meeting)

Meeting Minutes for May 26, 2015

AYES: Chairman Philippe, Vice Chairman Shubnell,
Director Fairbanks, Director Winsten, Director Nelsen

NOES: None

ABSENT: None

ABSTAIN: None

New Business

Item 3 - In regards to adoption of a 457 Plan, General Manager Pattison stated he received a notice from the IBEW (Union for District Employees) stating no objection. The Board of Directors approved the adoption.

AYES: Chairman Philippe, Vice Chairman Shubnell,
Director Fairbanks, Director Nelsen

NOES: None

ABSENT: None

ABSTAIN: Director Winsten (not present at 05/14/15 meeting)

Item 4 - Regarding the Draft Budget, Financial Consultant Waller presented the draft version of the Budget for F/Y 2015/2016. Chairman Philippe called for a motion to accept the Draft Budget as presented. Director Winsten motioned with a second by Director Nelsen.

AYES: Chairman Philippe, Vice Chairman Shubnell,
Director Fairbanks, Director Winsten, Director Nelsen

NOES: None

ABSENT: None

ABSTAIN: None

Item 5 - Update on District's Effluent Management Plan, Tom Falk with Dudek presented a PowerPoint and discussed the possible alternatives for effluent property and plans.

Item 6 - Regarding Sewer Rate Study, discussed was a 5 year Capital Improvement Project (CIP) plan and District Reserves. No actions were taken.

New Business (cont.)

Item 7 - Regarding an Appointment to Rim of the World Council of Government (ROWCOG), Vice Chairman Shubnell was appointed to represent the District, Chairman Philippe will attend the first meeting, in absence of Vice Chairman Shubnell, accompanied by General Manager Pattison.

AYES: Chairman Philippe, Vice Chairman Shubnell,
Director Fairbanks, Director Winsten

NOES: None

ABSENT: None

ABSTAIN: Director Nelsen

Financial Consultant Report

The financial reports were presented for May 2015.

Legal Counsel Report

None

General Manager Report

General Manager Mark Pattison presented the Manager's Report.

Engineering Committee Report (Ad Hoc)

None, as the update on the Effluent Management Plan was presented.

Correspondence

A Resolution for the Election of Directors to SDRMA will be placed on the agenda for July 2015.

Directors Comments

- Director Winsten commented that he was glad Staff was able to have Dudek and Bartle Wells for the meeting.
- Vice Chairman Shubnell seconded the comment by Director Winsten.
- Chairman Philippe noted he was pleased with the progress regarding the Rate Study and viewing the long term impact on the District.
- Director Nelsen stated the same as Chairman Philippe.
- Director Fairbanks thanked the District Staff for keeping costs low during the 14/15 fiscal year.

Future Meetings

Special Meeting of the Board June 18, 2015 at 8:30 a.m.

Special Meeting of the Board, July 9, 2015 at 4:30 p.m.

Future Agenda Items

Analysis of Investment Plan presented by Roy Grimes, Senior Vice President, Regional Market Manager, of California Bank & Trust

Report of Delinquent Sewer User Charges and Standby Charges and Providing for Collection on the 2014-15 Tax Roll

Discharge from Accountability, Sewer Use Fees, Certain Inactive Debit Balance Accounts

Election of Directors to the Special District SDRMA

Adjournment

Chairman Philippe asked for a motioned to adjourn. Director Nelsen motioned with a second by Director Fairbanks. Meeting adjourned at 5:37 p.m.

APPROVE:

Matthew Philippe DATE: 7/9/15

ATTEST:

Ken Nelsen DATE: 7-9-15