

**Crestline Sanitation District
Board of Directors Regular Meeting
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: September 10, 2015 – 3:00 p.m.

**Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325**

Board of Directors Present:

Matthew Philippe, Chairman
Penny Shubnell, Vice Chairman
Jack Winsten, Director
Ken Nelsen, Director

Board of Directors via Teleconference (Pursuant to Government Code 54953(b):
Sherri Fairbanks, Director

Crestline Sanitation District Employees Present:

Mark Pattison, General Manager
Rick Dever, Operations Manager
Dawn Grantham, Accountant/Bookkeeper, Recording Secretary

Others Present:

Roy Grimes, Sr. Vice President; CA Bank & Trust
Steve Jepsen, Program Manager; Dudek Engineering
Marty Cihigoyenetché, Legal Council; Cihigoyenetché, Grossberg, & Clouse
Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy (via teleconference)

Call to Order

The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Approval of Agenda

Director Winsten made the motion to approve the Agenda.

Vice Chairman Shubnell seconded. The motion passed.

AYES: Chairman Philippe, Vice Chairman Shubnell,
Director Winsten, Director Nelsen

NOES: None

ABSENT: Director Fairbanks (*later arrived via teleconference*)

ABSTAIN: None

Public Comment*

None

**Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole*

Approval of Consent Calendar

Chairman Philippe called for a motion to approve the disbursement list for August 2015. Director Nelsen motioned, with a second by Vice Chairman Shubnell. (Roll call vote)

AYES: Vice Chairman Shubnell, Director Fairbanks, Director Winsten,
Chairman Philippe, Director Nelsen

NOES: None

ABSENT: None

ABSTAIN: None

Chairman Philippe called for a motion to approve the meeting minutes. Director Winsten motioned, with a second by Vice Chairman Shubnell. (Roll call vote)

AYES: Vice Chairman Shubnell, Director Fairbanks, Director Winsten

NOES: None

ABSENT: None

ABSTAIN: Chairman Philippe, Director Nelsen

New Business

Item 3 - Regarding the Analysis of Investment Plan, Roy Grimes, Sr. Vice President, Regional Market Manager of California Bank & Trust gave an update of the Investments. He stated the investments were performing well and maturing at high rates. Director Nelsen asked if the District needed to withdraw funds for an emergency project would there be any problems. Grimes stated that there would not be any problems, the funds are readily available.

Item 4 - In regards to the Correspondence from Registrar of Voters Office concerning Board Elections for 2017, Resolution 035 was presented to the Board of Directors. This Resolution will rescind the prior Resolution 2010-58. With a roll call vote, Resolution 035 was adopted 5-0.

AYES: Vice Chairman Shubnell, Director Fairbanks, Director Winsten,
Chairman Philippe, Director Nelsen

NOES: None

ABSENT: None

ABSTAIN: None

Item 5 - In regards to Discussion and Possible Action for Formation of Committees, (This item was presented and chaired at the August 13, 2015 meeting.) A notice from Legal Counsel Kennedy was presented to the Board. Discussed was the time length of the Ad-Hoc and Standing Committee Groups. Director Nelsen motioned to create an ADHOC Committee to deal with the Las Flores Ranch and Public Workshops will be created and seconded by Director Winsten. (Roll call vote)

AYES: Vice Chairman Shubnell, Director Fairbanks, Director Winsten,
Chairman Philippe, Director Nelsen

NOES: None

ABSENT: None

ABSTAIN: None

Item 6 - Regarding an update on Effluent Management Plan, an update on the Plan was given by Steve Jepsen of Dudek. A recommendation by General Manager Pattison to hire Dudek to perform a portion of the Master Plan Update was presented. Ultimately it was decided that the Conditional Assessment of the outfall line would be performed by Dudek prior to beginning the Master Plan Update.

Financial Consultant Report

Financials were presented in packet

Legal Counsel Report

None

General Manager Report

Report was presented by General Manager Pattison

Engineering Committee Report (Ad Hoc)

Item was discussed during Effluent Management Update.

Correspondence

*SDRMA - No paid workers' compensation claims in 2015-15

*San Bernardino County - Elections office accepted candidate filings and the District will not appear on the ballot due to an insufficient number of candidates. The Election's Office will present certificates to Director's Shubnell, Fairbanks and Winsted for a 4 year term.

Closed Session

The Board of Directors adjourned to closed session at 4:15 pm. and returned at 5:00 p.m.

Announcement of Closed Session Items

No reportable announcements were made.

Future Meetings

Public Hearing October 4, 2015 at 3:00 p.m.

Regular Meeting of the Board October 8, 2015 at 3:00 p.m.

Directors Comments

Director Fairbanks commended the Staff on its' Safety Program.

Director Nelsen thanked the Staff for its' safety.

Chairman Philippe commented on the Mod Factor and how it sets rates.

Vice Chairman Shubnell congratulated the Staff as well.

Director Winsten agreed with the comments made by the Directors.

Adjournment

Chairman Philippe left the meeting at 5:00 p.m. Vice Chairman Shubnell called for a motion to adjourn, and was voted on by roll call, meeting adjourned 5:02 p.m.

AYES: Vice Chairman Shubnell, Director Fairbanks, Director Winsten,
Director Nelsen

NOES: None


ABSENT: Chairman Philippe

ABSTAIN: None

APPROVE:

 DATE: 10/8/15

ATTEST:

 DATE: 10-8-15