

**Crestline Sanitation District  
Board of Directors Regular Meeting  
Minutes  
P.O. Box 3395  
Crestline, CA 92325-3395  
(909) 338- 1751**

**Date/Time: February 11, 2016 – 3:00 p.m.**

**Place: Crestline Sanitation District Office  
24516 Lake Drive  
Crestline, CA 92325**

**Board of Directors Present:**

Matthew Philippe, Chairman  
Penny Shubnell, Vice Chairman  
Sherri Fairbanks, Director  
Jack Winsten, Director  
Ken Nelsen, Director

**Crestline Sanitation District Employees Present:**

Mark Pattison, General Manager  
Rick Dever, Operations Manager  
Dawn Grantham, Accountant/Bookkeeper, Recording Secretary  
David Crabtree, Maintenance Worker II

**Others Present:**

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy  
Brad Welebir, Financial Consultant, R.A.M.S.  
Jean Cihigoyenetche, Legal Council; Cihigoyenetche, Grossberg, & Clouse  
Marty Cihigoyenetche, Legal Council; Cihigoyenetche, Grossberg, & Clouse  
Steve Jepsen, Senior Project Manager; Dudek  
Phillip Giori, Project Engineer, Dudek

**Call to Order**

The meeting was called to order at 3:02 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

**Approval of Agenda**

Director Fairbanks made the motion to approve the Agenda.  
Director Nelsen seconded. The motion passed.

AYES: Chairman Philippe Vice Chairman Shubnell,  
Director Fairbanks, Director Nelsen, Director Winsten

NOES: None

ABSENT: None

ABSTAIN: None

**Public Comment\***

None

*\*Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole*

### **Approval of Consent Calendar**

Director Nelsen motioned to approve the consent calendar, with a second by Vice Chairman Shubnell.

AYES: Vice Chairman Shubnell, Director Fairbanks,  
Director Winsten, Director Nelsen

NOES: None

ABSENT: Chairman Philippe

ABSTAIN: None

### **New Business**

*Item 3* - General Manager Pattison explained that Southern California Edison (SCE) has requested use of the grass area at Huston Creek WWTP for the landing and refueling of a helicopter that will be used to replace poles in an area not accessible to ground traffic. Pattison spoke with SDRMA in regards to the liabilities and insurance requirements and stated they should have an indemnification document. Legal Counsel Kennedy stated that legally SCE and CSD would need a Temporary Use Agreement and that he will draft the document. Further discussed was time limits and access, what is required for landing and if the District should charge a fee. The project is expected for a future time, possibly summer and announcing the use of the air space. Director Winsten motioned to authorize the District's General Manager to negotiate with Southern California Edison for use of the green field for their helicopter use, giving the circumstances and conditions discussed which includes a \$1.00 fee. Director Nelsen seconded the motion, passing 5-0.

AYES: Chairman Philippe, Vice Chairman Shubnell,  
Director Fairbanks, Director Winsten, Director Nelsen

NOES: None

ABSENT: None

ABSTAIN: None

### **Old Business**

*Item 4* - A PowerPoint presentation was given by Phil Giori of Dudek on the Condition Assessment of the Districts' Effluent Outfall Line. Giori discussed the process of the testing and the results of the tests, stating the sections of pipe tested were from specific areas where most wearing could happen. He concluded that the loss of hardness was very minimal and the pipes were in good condition and could possibly last another sixty (60) years, but recommended retesting every ten (10) years or so. Giori thanked David Crabtree and Apple Valley Construction for their assistance with the project.

### **Financial Consultant Report**

January 2016 financials were presented for approval by the Board of Directors by Brad Welebir, R.A.M.S.

### **Legal Counsel Report**

None

### **General Manager Report**

Report was presented by General Manager Pattison.

**Las Flores Ranch Committee Report (Ad Hoc)**

Chairman Philippe stated that the Committee met with Dudek and Troxel & Associates. A Special Meeting/Workshop has been set up for February 16, 2016 to begin updating the Districts' Master Plan, which will require a bid process.

**Closed Session**

The Board, Managers, and Legal Counsels adjourned to closed session at 3:50 p.m., returning to Open Session at 4:45 p.m.

**Announcement of Closed Session Items**

Chairman Philippe made the announcement "The Board authorized Legal Counsel to initiate legal action against the City of Hesperia, challenging the certification of the EIR for the Tapestry Project".

**Future Meetings**

Special Meeting of the Board February 16, 2016 at 2:30 p.m.  
Regular Meeting of the Board March 10, 2016 at 3:00 p.m.  
A Strategic Plan Workshop will be scheduled for late March/early April

**Future Agenda Items**

Nomination for Regular Special District Member of LAFCO  
Slip lining

**Directors Comments**

Chairman Philippe and Director Fairbanks stated they may have to attend the regular meeting in March via teleconference.

**Adjournment**

Chairman Philippe called for a motion to adjourn. Director Fairbanks motioned, with a second by Vice Chairman Shubnell. Meeting adjourned 4:55 p.m.

AYES: Chairman Philippe, Vice Chairman Shubnell, Director Fairbanks,  
Director Winsten, Director Nelsen

NOES: None

ABSENT: None

ABSTAIN: None

**APPROVE:**

 DATE: 3-10-16

**ATTEST:**

 DATE: 3-10-16