

**Crestline Sanitation District
Board of Directors Regular Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: February 8, 2018 – 3:00 p.m.

**Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325**

Board of Directors Present:

Matthew Philippe, Chairman
Penny Shubnell, Vice Chairwoman
Ken Nelsen, Director
Sherri Fairbanks, Director
Jack Winsten, Director

Board of Directors Absent: None

Crestline Sanitation District Employees Present:

Rick Dever, General Manager
Ron Scriven, Operations Manager
Dawn Grantham, Fiscal Asst., Recording Secretary

Others Present:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy
Brad Welebir, Financial Consultant; R.A.M.S.

Call to Order

The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Approval of Agenda

Director Nelsen motioned to approve the Agenda. Director Fairbanks seconded the motion.

AYES: Chairman Philippe, Vice Chairwoman Shubnell
Director Nelsen, Director Fairbanks, Director Winsten
NOES: None, ABSTAIN: None ABSENT: None

Public Comment* None

**Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole*

Approval of Consent Calendar

Director Winsten motioned to approve the Consent Calendar, seconded by Vice Chairwoman Shubnell.

AYES: Chairman Philippe, Vice Chairwoman Shubnell
Director Nelsen, Director Fairbanks, Director Winsten
NOES: None, ABSTAIN: None ABSENT: None

New Business

Item 3 & 4 – Regarding the surplus of vehicles #105, 1992 Chevy 1500, and #201, 1996 Chevy S10, General Manager Dever explained the reasons the vehicles would need to be removed from the fleet. Items for concern were missing safety features, including lack of airbags, and failure to pass smog inspections. Director Nelsen made the motion to approve the surplus of both vehicles at the discretion of the General Manager and a second came from Director Winsten.

AYES: Chairman Philippe, Vice Chairwoman Shubnell
Director Nelsen, Director Fairbanks, Director Winsten
NOES: None, ABSTAIN: None ABSENT: None

Item 5 & 6 – Regarding the purchase of 2 new 2018 Ford F150 Trucks, General Manager Dever explained the reasons for the necessary purchase. The two new trucks will replace the two trucks to be surplus in the fleet and will have all safety features along with locking rear differentials. The cost for both vehicles was quoted at \$57,978.38, which is under the CIP budget of \$90,000.00. The trucks will still need some add-ons, but will stay under budget. Director Nelsen motioned to allow the General Manager to negotiations regarding the purchases. Director Winsten seconded the motion.

AYES: Chairman Philippe, Vice Chairwoman Shubnell
Director Nelsen, Director Fairbanks, Director Winsten
NOES: None, ABSTAIN: None ABSENT: None

Item 7 – Resolution No. 051 to Award a Sole Source Contract to Sancon Technologies for the Phase V Sliplining Rehabilitation Project was discussed. Chairman Philippe asked Legal Counsel Kennedy about the legal aspect of the sole source, which Kennedy replied that he saw no issues with the Resolution and Contract. The quoted amount from Sancon Technologies came in at \$185,075.00 and the CIP Budget for 2017-18 is \$200,000.00. Director Nelsen asked if it would be possible to extend the lining, since the cost per linear foot is \$52.50, to the full \$200,000.00. GM Dever said that he would talk to Sancon. Director Winsten motioned to approve Resolution No. 051 not exceeding the cost of \$200,000.00, a second came from Director Nelsen.

AYES: Chairman Philippe, Vice Chairwoman Shubnell
Director Nelsen, Director Fairbanks, Director Winsten
NOES: None, ABSTAIN: None ABSENT: None

Item 8 – The Board accepted the recommendation from GM Dever to nominate James Curatalo for the position of Regular Special District Member and Steven Farrell for the position of Alternate Special District Member of San Bernardino County Local Agency Formation Committee. Director Nelsen made the motion, with a second by Director Fairbanks.

AYES: Chairman Philippe, Vice Chairwoman Shubnell
Director Nelsen, Director Fairbanks, Director Winsten
NOES: None, ABSTAIN: None ABSENT: None

Item 9 – A discussion regarding the pipe at the Cleghorn WWTP was conducted. GM Dever explained that the track had been backing up and Staff tried to clean with the Hydro Jet, then utilizing the TV Camera to televise the line. Staff found a lot of the pipe was deteriorated and missing. The plant was then shut down and hauled off the waste. Apple Valley Construction (APC) was contacted and responded the next day to inspect. APC quoted about \$90,000.00 to repair and replace the 150’ pipe. It was noted that the AC pipe was put in in 1972. GM Dever explained that the District cost would be charged to CA State Parks. Director Fairbanks motioned to uphold the decision by the General Manager to contract Apple Valley Construction for the emergency repair at the Cleghorn WWTP, seconded by Director Nelsen.

AYES: Chairman Philippe, Vice Chairwoman Shubnell
Director Nelsen, Director Fairbanks, Director Winsten
NOES: None, ABSTAIN: None ABSENT: None

Financial Consultant Report

Item 10 – Financials were presented and Financial Consultant Welebir stated they were favorable.

Legal Counsel Report

Item 11 – None

General Manager Report

Item 5 - Report was presented by General Manager Dever and a PowerPoint by Operations Manager Scriven.

Las Flores Ranch Committee Report (Ad Hoc)

Item 6 – Committee has closed.

Directors Comments

*Director Winsten thanked all who contributed to his pledge, raising over \$2,500.00 for his cause.

*Vice Chairwoman noted she was impressed with the way the emergency with Cleghorn WWTP was handled. She stated she appreciated the Staff handling all emergencies quickly, at all time of the day or night.

*Chairman Philippe commented that GM Dever called him the same day and let him know about Cleghorn WWTP and the repair was handled very professionally, stating that he did go to the Plant and thanked all those involved.

Directors Comments (cont.)

*Director Nelsen stated the emergency was handled very well and quickly, noting that if it had to happen January is the best time. During a holiday, such as July 4, at Lake Silverwood, the flow would be a lot higher. He asked Legal Counsel Kennedy if State Parks does not reimburse the District in a timely manner, can the District impose extra costs, such as fees lost if funds were kept in Reserves, Kennedy replied that yes, the District would assert and pursue.

*Director Fairbanks commended Staff on work for all emergencies, and the quick acting of the Staff.

Closed Session

The Board, Management and Legal Counsel recessed to closed session at 3:45 p.m. and returned to open session at 3:50 p.m.

Announcement of Closed Session Items

The District closed escrow on the purchase of land in Cedarpines Park to use as a Relay Station for the SCADA System. There is no building and has a couple power poles. It is in a residential area. Property will be cleaned up and have the poles inspected to proceed with SCADA this Summer 2018. The purchase price for the land was \$13,109.07.

Future Meetings

Master Plan Workshop - March 7, 2018 at 10:00 a.m.

Regular Meeting – March 8, 2018 at 3:00 p.m.

Adjournment

Meeting adjourned 4:00 p.m.

APPROVE: Matthew J. Lundy DATE: 3/8/18

ATTEST: Ken Nelson DATE: 3-8-18