

**Crestline Sanitation District
Board of Directors Regular Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: March 8, 2018 – 3:00 p.m.

Place: Crestline Sanitation District Office
24516 Lake Drive
Crestline, CA 92325

Board of Directors Present:

Matthew Philippe, Chairman
Penny Shubnell, Vice Chairwoman
Ken Nelsen, Director
Sherri Fairbanks, Director
Jack Winsten, Director

Board of Directors Absent: None

Crestline Sanitation District Employees Present:

Rick Dever, General Manager
Ron Scriven, Operations Manager
Dawn Grantham, Fiscal Asst., Recording Secretary

Others Present:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy
Brad Welebir, Financial Consultant; R.A.M.S.

Call to Order

The meeting was called to order at 3:00 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Approval of Agenda

Director Fairbanks motioned to approve the Agenda. Director Nelsen seconded the motion.

AYES: Chairman Philippe, Vice Chairwoman Shubnell
Director Nelsen, Director Fairbanks, Director Winsten
NOES: None, ABSTAIN: None ABSENT: None

Public Comment* None

**Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole*

Approval of Consent Calendar

Director Winsten motioned to approve the Consent Calendar, seconded by Director Nelsen.

AYES: Chairman Philippe, Vice Chairwoman Shubnell
Director Nelsen, Director Fairbanks, Director Winsten
NOES: None, ABSTAIN: None ABSENT: None

New Business

Item 3 – A budget workshop was held to discuss fiscal year 2018-2019. The first rough draft was presented for the operations portion of the budget, leaving the Capital Improvement Projects (CIP's) for a future budget workshop. Items discussed were salaries, supplies, and the savings for workman's compensation (due to no work lost incidents and/or injuries). The next budget workshop will be held on April 30, 2018 at 10:00 a.m.

Financial Consultant Report

Item 4 – Financials were presented and Financial Consultant Welebir stated they were favorable.

Legal Counsel Report

Item 5 – None

General Manager Report

Item 6 - Report was presented by General Manager Dever and a PowerPoint by Operations Manager Scriven. GM Dever noted the District has one the CWEA 2017 Collection System of the Year for Small Districts, received the SDLF District Transparency Certificate of Excellence, and the EMOD fact has been reduced to 77% (due to no accidents or injuries).

Directors Comments

- *Director Winsten thanked Staff for all the certificates and the budget preparation.
- *Vice Chairwoman noted she happy with how conscientious Staff is on saving money.
- *Chairman Philippe commented that the decrease in the EMOD factor for workers' compensation was great and that it takes years to get this low.
- *Director Nelsen agreed with Chairman Philippe, stating it takes cooperation from all workers, and having that kind of relationship is hard to get.
- *Director Fairbanks mentioned that it was nice to have the final payment for the SRF loan clear. She also stated that Staff effort is incredible.

Closed Session

The Board, Management and Legal Counsel recessed to closed session at 4:00 p.m. and returned to open session at 4:20 p.m.

Announcement of Closed Session Items

The Board considered the closed session matter and authorized the General Manager to execute an agreement and send the agreement to BKK Working Group.

Future Meetings

Regular Meeting – April 12, 2018 at 3:00 p.m.

Budget Workshop – April 30, 2018 at 10:00 a.m.

Future Agenda Items

Award presented by Special Districts Leadership Foundation (SDLF)

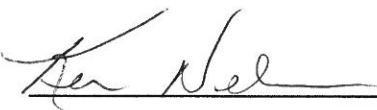
Purchase request for a Skid Steer and a Utility Vehicle

Resolution No. 053 – Rules & Regulations for Wastewater Service

Adjournment

Meeting adjourned 4:25 p.m.

APPROVE:  DATE: 4-12-18

ATTEST:  DATE: 4-12-18