

**Crestline Sanitation District
Board of Directors Regular Meeting Minutes
P.O. Box 3395
Crestline, CA 92325-3395
(909) 338- 1751**

Date/Time: April 12, 2018 – 3:00 p.m.

Place: Crestline Sanitation District Office
24516 Lake Drive, Crestline, CA 92325

Board of Directors Present:

Penny Shubnell, Vice Chairwoman
Ken Nelsen, Director
Sherri Fairbanks, Director

Board of Directors Late (3:30 p.m.):

Matthew Philippe, Chairman [*Pursuant to Government Code 54953(b), attended the meeting via teleconference, location at 11969 N. Creek Rd., Space 13, Ojai, CA 93023*]

Board of Directors Absent:

Jack Winsten, Director

Crestline Sanitation District Employees Present:

Rick Dever, General Manager
Ron Scriven, Operations Manager
Dawn Grantham, Fiscal Asst., Recording Secretary
Dave Crabtree, Maintenance Worker III

Others Present:

Steve Kennedy, Legal Counsel; Brunick, McElhaney, & Kennedy

Call to Order

The meeting was called to order at 3:02 p.m. by Chairman Philippe and was proceeded by the Pledge of Allegiance.

Approval of Agenda (*Prior to the approval of the Agenda, the Board approved the addition of an item as it pertained to item 4, this item becoming item 4(a), Discussion and Possible Action to Surplus the District's 1998 Holland Skid Steer.*)

Director Fairbanks motioned to approve the Agenda with the addition of item 4(a).
Director Nelsen seconded the motion.

AYES: Vice Chairwoman Shubnell, Director Nelsen,
Director Fairbanks, Director Winsten

NOES: None ABSTAIN: None

ABSENT: Chairman Philippe, Director Winsten

Public Comment* None

**Comments made by members of the public are representative of their views and opinions only. Claims and assertions made during Public Comment are accepted without regard to accuracy and are accepted in accordance with Public Comment rules as outlined in state law. Statements made by the public during Crestline Sanitation District Board of Directors meetings do not necessarily reflect the views or opinions of individual Board of Directors or the council as a whole*

Approval of Consent Calendar

Director Nelsen motioned to approve the Consent Calendar, seconded by Director Fairbanks.

AYES: Vice Chairwoman Shubnell, Director Nelsen,
Director Fairbanks, Director Winsten

NOES: None ABSTAIN: None

ABSENT: Chairman Philippe, Director Winsten

New Business

Item 3 – Chris Palmer, Public Affairs Field Coordinator for CSDA, presented the Board with the District Transparency of Excellence from Special District Leadership Foundation. Mr. Palmer stated that shows that the District goes above and beyond to be transparent. He noted that not many districts have the certificate and that it is an honor.

Item 4 – The Board approved the purchase of a new Skid Steer which will replace the Districts' older Skid Steer. Director Nelsen motioned to approve the purchase to not exceed \$58,000.00, a second came from Director Fairbanks.

AYES: Vice Chairwoman Shubnell, Director Nelsen,
Director Fairbanks, Director Winsten

NOES: None ABSTAIN: None

ABSENT: Chairman Philippe, Director Winsten

Item 4(a) – Dave Crabtree, Maint. Worker III, explained the reasons for wanting to surplus the 1998 Holland Skid Steer. He stated that age and maintenance was a big factor and would be replaced once it was sold. He noted that an offer of \$8,000.00 had been submitted to the District. Director Nelsen motioned to allow the General Manager to surplus the Skid Steer. Director Fairbanks seconded the motion.

AYES: Chairman Philippe, Vice Chairwoman Shubnell, Director Nelsen,
Director Fairbanks, Director Winsten

NOES: None ABSTAIN: None

ABSENT: Director Winsten

Item 5 – The Board approved the purchase of a utility vehicle that would be used for outfall maintenance and rough terrain. Director Fairbanks motioned to approve the purchase not to exceed \$18,000.00. Director Nelsen seconded the motion.

AYES: Chairman Philippe, Vice Chairwoman Shubnell, Director Nelsen,
Director Fairbanks, Director Winsten

NOES: None ABSTAIN: None

ABSENT: Director Winsten

Item 6 – Director Nelsen motioned to follow the General Manager's recommendation to nominate Mr. James Curatalo for the position of Regular Special District Member of San Bernardino Co. Local Agency Formation Committee. Director Fairbanks seconded the motion.

AYES: Chairman Philippe, Vice Chairwoman Shubnell, Director Nelsen,
Director Fairbanks, Director Winsten

NOES: None ABSTAIN: None

ABSENT: Director Winsten

Item 7 – No action was taken regarding the Rules and Regulations for Wastewater Service. Discussion and Adoption was tabled for a future meeting.

Financial Consultant Report

Item 8 – Financials were presented to the Board.

Legal Counsel Report

Item 5 – None

General Manager Report

Item 6 - Report was presented by General Manager Dever and a PowerPoint by Operations Manager Scriven.

Directors Comments

- *Director Fairbanks stated she was thrilled with the Certificate of Transparency.
- *Director Nelsen agreed with Director Fairbanks and also noted he had seen the maintenance crew working in the field.
- *Vice Chair Shubnell wished to thank all staff for their hard work. She also noted she would be absent for the May 10th meeting.
- *Chairman Philippe thanked Vice Chair for taking control of the meeting and apologized for not being present. He noted that the Certificate of Transparency is a huge accomplishment.

Closed Session

The Board, Management and Legal Counsel recessed to closed session at 4:08 p.m. and returned to open session at 4:40 p.m. with no reportable action.

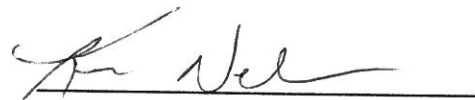
Future Meetings

Regular Meeting – April 12, 2018 at 3:00 p.m.
Budget Workshop – April 30, 2018 at 10:00 a.m.

Adjournment

Meeting adjourned 4:42 p.m.

APPROVE:  DATE: 5/10/18

ATTEST:  DATE: 5-10-18